



**City of Davis**  
**Subdivision Committee Meeting Minutes**  
**Community Chambers Conference Room, 23 Russell Blvd, Davis, CA 95616**  
**Monday, January 29, 2024**  
**4:00 PM**

Committee Members: Dara Dungworth, Dianna Jensen, Kevin Fong

Staff: Eric Lee, Senior Planner; Thomas McNairn, Associate Planner

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1. Call to Order & Roll Call

Chair Jensen called the meeting to order at 4:00 p.m.

2. Approval of Agenda

Moved by Dungworth. Second by Fong.

AYES: Jensen, Dungworth, Fong

NOES: None

3. Brief Announcements from Staff or Committee Members.

None

4. Public Comment

At this time any member of the public may address the commission on matters which are not listed on this agenda, or are listed on the consent calendar.

None.

5. Consent Calendar

- Meeting Minutes, November 20, 2023

Moved by Fong. Second by Dungworth.

AYES: Jensen, Dungworth, Fong

NOES: None

6. Regular Items

- A. 2500 & 2550 Cannery Loop Lot Line Adjustment. Planning Application #23-54 for Lot Line Adjustment #01-23 (*Thomas McNairn, Associate Planner*)

Planner McNairn presented item for the lot line adjustment between two parcels located at 2500 & 2550 Cannery Loop to accommodate the required outdoor space for a child care facility. The adjustment would slightly enlarge one parcel from 0.22 acres to 0.23 acres and slightly reduce a second parcel from about 1.93 acres to about 1.93 acres. Applicant is not able to attend the meeting but has agreed to the conditions. No committee member questions.

Motion to approve the item by committee member Fong. Second by Dungworth.

AYES: Jensen, Dungworth, Fong  
NOES: None

Motion passes unanimously.

7. Long Range Calendar: Upcoming Meeting Dates and/or Potential Agenda Items  
None currently scheduled.

8. Adjournment.  
Meeting adjourned at 4:03 p.m.

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