



City of Davis
Historical Resources Management Commission Meeting Minutes
Senior Center, 646 A Street, Activity Room, Davis, CA 95616
Monday, June 16, 2025
7:00 PM

Commission Members

Present: Erin Montgomery (Chair), Dan Castaneda (Vice-Chair),
Marcus Marino, Ning Wan

Absent: Lindsay Busse

Council Liaisons Present: Linda Deos (Regular); Donna Neville (Alternate)

Staff Present: Eric Lee (Senior Planner), Zoe Mirabile (City Clerk)

1. Call to Order & Roll Call
Meeting called to order at 7:02 p.m. Roll call. Commissioner Busse absent.
2. Approval of Agenda
Motion to approve by Commissioner Marino. Second by Commissioner Castaneda. Approved 4-0.
3. Brief Announcements from Staff, Commissioners, and Council Liaisons
None
4. Public Comment
None.
5. Consent Calendar
 - A. February 17, 2025 Historical Resources Management Commission Minutes

Motion to approve by Commissioner Castaneda. Second by Commissioner Marino. Approved 4-0.
6. Regular Items
 - A. Museum Report.

Hattie Weber Museum Director Merrily Dupree was not present but had provided a brief email to Planner Lee for a report to the commission. Report noted the museum had received a donation of materials from a descendant of Louie Young and his wife, Wong Yee, the parents of Davis' first Chinese family. Several family members were present for the presentation.

Chair Montgomery asked if the museum report would also be provided to the Planning Commission and felt that it was a good way to connect the commission with the happenings at the museum

- B. Davis Community Church. Administrative Office Building Renovation at 412 C Street - Planning Application #25-34 for Certificate of Appropriateness (COA) #01-25. (*Eric Lee, Senior Planner*)

Planner Lee presented project information and background on the proposed renovation and exterior door changes to the administrative office building. Commissioner Wan asked about some of the previous improvements and renovation work on the building. Community member Cheryl Essex representing the church provided additional background and rationale..

Commissioner Marino moved to affirm that the Certificate of Appropriateness (COA#01-25) may be processed administratively. Second by Commissioner Castaneda.

AYES: Castaneda, Marino, Montgomery, Wan
NOES: None
ABSTAIN: None

Motion approved 4-0.

- C. Commission Realignment and HRMC-PC Integration

Planner Lee provided an informational update and background on the realignment of City commissions, specifically relative to the Historical Resources Management Commission and integration of historical management responsibilities to the Planning Commission. It also included an update on the status of the HRMC membership and service terms. The terms for three current members (Montgomery, Busse, Wan) end in June 2025. With the Planning Commission taking over the historical duties, recruitment for HRMC was not done, leaving the HRMC without a quorum to meet. Consequently, the June 16, 2025 meeting is considered the final HRMC meeting. Staff is working on the implementing documents to transfer the duties to the Planning Commission, which is expected to occur in Fall 2025.

Commissioners whose terms were ended were asked if any would be willing to continue serving temporarily on an on-call basis, should a meeting be needed. Commissioner Wan expressed her willingness. Staff reiterated that no further meetings are expected or planned.

Staff requested input from commissioners on the HRMC efforts and activities to be included in information that would be discussed with the Planning Commission. Items mentioned by commissioners included:

- Completion of the College Park Historic District Management Plan. It was noted that there had been substantial effort made by the HRMC, consultants, and neighborhood meetings. The effort has been stalled several years. Completion of the plan would provide clarity to the property owners in College Park.
- Continuation of efforts to preserve Work Project Administration (WPA) historic sidewalk markings. The HRMC and a subcommittee had previously worked with a member of the public in documenting and investigating options for their preservation on a more consistent basis. Commission felt a Planning Commission subcommittee could continue the work in developing a standard for the city to adopt.

Michelle Weiss, chair of the Planning Commission, provided public comment and expressed her deep appreciation to the commissioners for their valuable service.

Chair Montgomery suggested that recruitment for future Planning Commissioners include background in archaeology, which should also be remembered as an important part of the city's cultural resources. Commissioners with the various other areas of expertise in historical preservation and historical architecture would bring an important voice and focus to those issues.

7. Commissioner Appreciation.

Planner Lee expressed appreciation to the Commissioners for their service to the city and the community and noted that the historic preservation efforts in the city would not be ending. They would continue with the Planning Commission and through interested members of the public. Council Liaison Deos also expressed gratitude to the Commissioners.

8. Adjournment.

Meeting adjourned at 7:34 PM.
