



City of Davis
Historical Resources Management Commission Meeting Minutes
Monday, May 17, 2021

7:00 p.m.

Senior Center, 646 A Street, Activity Room, Davis, CA 95616
(Southeast Corner of A Street & 7th Street)

Commissioners Present: Arianna Laleh, David Hickman, Jordan Jacobs, William Allen Lowry, Scott Miltenberger (Chairperson), Michelle Van Meter, Erin Autry Montgomery, Ning Wan

Commissioner(s) Absent:

Council Liaison(s) Present:

Staff Present: Ike Njoku, Planner & Historical Resources Manager

1. Call to Order & Roll Call.

Chairperson Miltenberger called the meeting to order at 7:05 p.m. and took roll call. He informed the Commission that Council Liaison Chapman emailed to indicate absent tonight, and Commissioner Montgomery emailed to state that she would be a late joining the meeting.

2. Approval of Agenda.

Action: Lowry moved, seconded by Hickman to approve the agenda. Motion passed unanimously.

3. Consent Calendar

A. March 15, 2021, meeting minute approval. Hickman moved and seconded by Lowry to approve the minutes. Motion passed unanimously.

4. Public Comments

None.

5. Business Items.

A. HRM Ordinance Update. Chairperson Miltenberger introduced the item. Staff Liaison Njoku explained draft and answered questions. He informed the Commission that the City Attorney would be presented the ordinance for review and comments. Indicating that it is after the City Attorney's review would the ordinance be presented to City Council for action. The Commission asked if this would be its last input on the ordinance, and Njoku responded in affirmative. The Commission had informed and deliberate robust discussion on the draft ordinance. The Commission decided to appoint the Subcommittee of Chairperson Miltenberger, Hickman, and Van Meter draft a definition that includes CEQA Guidelines requirements and removes performance or process standards in order to have a clean definition, while coming up with a new section that articulates the process/performance for eligible historic district. General comments of the Commission include:

- Proposed definition should tie back to CEQA

- Concerned about the definition having process or performance standards, such as the authorization by City Council in the definition
- Process or performance standards should be on a separate section, rather than the definition
- Appoint a Subcommittee to revise the draft for staff and City Attorney review with the purpose of having definition tie back to CEQA, while process or performance standards would be created on a separate section

B. College Park Historic District Letter & Update. Chairperson Miltenberger introduced the item, and have Staff Liaison Njoku elaborate on the ordinance. Njoku explained the few changes from Residential One-family district (R-1) district relative to the draft College Park Historic District Zoning (CPHDZ) ordinance. The Commission deliberated the on the draft letter and agreed that draft ordinance is appropriate. However, the Commission believes that the Special Conditions section should provide allowance for potential future modification of the prospective College Park Design Guidelines. In the end, it was concluded by the Commission that no further edits are necessary at this time, but the ordinance adoption should be after the prospective Historical Resources Consultant for the Design Guidelines has had opportunity to interact with College Park neighborhood and share the information with them. In addition, the Commission, by consensus, agreed that the ordinance should be adopted with or without College Park design guidelines in place.

6. HRMC Development Subcommittee / Staff Update. There was no updates.

7. Standing HRMC Subcommittee. The updated HRMC Subcommittees is as follow:
 Chairperson Miltenberger stated that in the light of the City attorney’s memo on Ad hoc Committee’s re-visiting this item is important. Commissioners deliberated on the item and agreed that the 1) able should be provided each meeting; 2) the subcommittees should be updated routinely; 3) subcommittees that their roles are accomplished, such as HRMC Goals/Work Plan; and 4) ongoing subcommittees, such as Development Subcommittee should be identified as either as “standing” or not a subcommittee. Njoku indicated that given that the HRMC is a Commission of experts, it is possible that there may not be a concern regarding the ongoing subcommittee.

HRMC Development Subcommittee	Hickman; Lowry; & Miltenberger
HRMC Goals/Work Plan	Hickman, Miltenberger & Montgomery
Elmwood Subcommittee	Hickman; Miltenberger & Montgomery
University Estates Subcommittee	Lowry; Van Meter & Wan
Village Homes Subcommittee	Lowry, Van Meter & Wan
Bike Lanes Nomination Subcommittee	Hickman, Miltenberger & Van Meter
College Park Management Plan Subcommittee	Lowry, Miltenberger & Montgomery
WPA Markings & Building Subcommittee	Lowry & Laleh
Downtown Plan Update Subcommittee	Hickman; Jacobs; & Miltenberger
Archeological Subcommittee	Jacobs

8. Brief Announcements from Staff, Commissioners and Liaisons. Vice-chairperson Lowry shared that the rough estimate for WPA date markings is about \$600. He further shared his pleasure in seeing the bike lanes striped recently. He was encouraged by the Commission to work with Public Works Department staff to identify the next steps forward, including potential cost saving on the ID plates.

9. Adjourn.

The next meeting will be on Monday, June 21, 2021. The location is yet to be determined, but start times remains 7:00 p.m.

Motion to adjourn by Hickman and seconded by Lowry. Motion passed unanimously. The meeting was adjourned at 8:51 p.m.