



City of Davis
Historical Resources Management Commission Meeting Minutes
Monday, March 15, 2021

7:00 p.m.

Senior Center, 646 A Street, Activity Room, Davis, CA 95616
(Southeast Corner of A Street & 7th Street)

Commissioners Present: Arianna Laleh, David Hickman, Jordan Jacobs, William Allen Lowry, Scott Miltenberger (Chairperson), Michelle Van Meter, Erin Autry Montgomery, Ning Wan

Commissioner(s) Absent:

Council Liaison(s) Present: Josh Chapman

Staff Present: Ike Njoku, Planner & Historical Resources Manager

1. Call to Order & Roll Call.

Chairperson Miltenberger called the meeting to order at 7:00 p.m. and took roll call.

2. Approval of Agenda.

Action: Lowry moved, seconded by Van Meter to approve the agenda. Motion passed unanimously.

3. Consent Calendar

A. December 1, 2020, meeting minute approval. Hickman moved and seconded by Lowry to approve the minutes. Motion passed unanimously.

4. Public Comments

None.

5. Business Items.

A. Certified Local Government (CLG) Annual Report. Chairperson Miltenberger introduced the item, and asked Staff Liaison Njoku for a brief introduction of the report. Njoku informed the Commission the CLG Annual report would be on Tuesday, March 16, 2021, City Council Consent Calendar. He added that if all goes well, the report would be sent to OHP on Wednesday, March 17, 2021.

B. April 20, 2021, Joint Council / HRMC Meeting. Chairperson Miltenberger introduced the item, and informed the Commission that the Subcommittee provided Staff Liaison Njoku the simplified goals and work plan of the Commission for the full Commission review and acceptance. The Commission deliberated on the work plan and on the format of the joint Council meeting. Chairperson Miltenberger invited all Commissioners to attend and participate as feasible, and offered to take lead on behalf of the Commission given the time limitation.

C. Bike Lanes Designation as a Landmark Update. Chairperson Miltenberger provided background and asked Staff Liaison Njoku to provide update. Njoku informed the

Commission that the City Council staff report has been prepared and is with the City Clerk's Office for the April 20, 2021, City Council meeting. Commissioners were encouraged to stay after the joint session for this item for a show of support. Njoku informed the Commission that in addition, a resolution of support for the bike lanes nomination had been also prepared for City Council adoption in a separate action (Consent Calendar items) for the same April 20, 2021, meeting.

City Council Liaison Chapman expressed appreciation for the Commission's work in providing on time its work plan, which would be useful for 2021-2022 City Council goal setting session on March 23, 2021.

D. Subcommittees' Finding Reports and/or Presentations on Eligible Historic Districts.

Chairperson introduced the item, and asked Commissioner Hickman to continue presentation on the Elmwood Subdivision first. He thanked the Subcommittees of both Elmwood and University Estates for their hard work.

Commissioner Hickman informed the Commission that the finding that Elmwood subdivision is no longer eligible as a historic district remains, as many houses no longer retain integrity. The Commission deliberated and concurred with the finding.

Chairperson Miltenberger asked Commissioner Van Meter to continue with the presentation of findings on University Estates. Commissioner Van Meter informed the Commission that the finding that the University Estates remain an eligible historic district has not changed; that updated forms had been prepared and a few adjustments made to boundary map and district Contributors. The Commission deliberated and made comments that include:

- Further, update the documentation to include reference to the 2015 documentation by Historical Consultant Brunzell.
- The district is large; however, prepare to move forward while allowing opportunity to refine Contributors and Non-contributors.
- Should advance both subdivision's finding to the City Council for a blessing prior to moving forward with outreach and district management plan. The goal is to be on record that these are Contributors, while at a later time moving forward with finalizing the eligible district.
- Maybe deem Contributors potential at this time and after much public input to decide; will there be future modification of Contributor list?;
- People would like to know that they can still modify the properties if a district is designated.
- How does the City Council weigh in or mechanism by which City Council can offer direction or opinion?

Chairperson asked Staff Liaison if he has suggestions on the next steps forward with the eligible districts project. Njoku provided a brief history of past efforts intended to provide clarity on historic resources. He suggested that the Commission might ask for a workshop meeting with the City Council as the initial outreach process with the intent of education the City Council.

The Commission deliberated and agreed that raising this issue at the joint meeting on April 20, 2021, would be an appropriate approach.

E. HRM Ordinance Update. Chairperson Miltenberger introduced the item. Staff Liaison Njoku explained draft and indicated that staff is still evaluating other sections of the HRM Ordinance to text amendments. He further asked that the Commission review the proposed definition of eligible district and new addition of duty “k” to the duties of HRMC and provide comments and edits. The Commission comments include:

- The text should tie back to CEQA
- Given that the City is a CLG, it has authority to review, so draft is understandable
- Does not appear to address non-contributor
- Suggested edits should be submitted to Staff Liaison Njoku

F. College Park Historic District Letter & Update. Chairperson Miltenberger asked Vice-chairperson Lowry as lead to introduce the item, and thanked Subcommittee Montgomery for efforts to get the draft letter ready for the full Commission review. The Commission deliberated the on the draft letter and had comments that include:

- There letter should not include request for funding, inference to form association, or item number 2 to asking to volunteer as the primary record.
- The letter is fine as is because of the previous outreach that did not receive any responses.
- The letter format should be revised to present the fact that \$5,000 has been dedicated to the College Park historic district management plan at the beginning.
- Include in the letter that photos and stories should be provided to the City regarding the history of College Park.

6. HRMC Development Subcommittee / Staff Update. Chairperson Miltenberger explained the roles of the HRMC Development Subcommittee and informed the Commission that during this period, the Subcommittee provided advisory input on 21 College Park.

7. Standing HRMC Subcommittee. The updated HRMC Subcommittees is as follow:

HRMC Development Subcommittee	Hickman; Lowry; & Miltenberger
HRMC Goals/Work Plan	Hickman, Miltenberger & Montgomery
Elmwood Subcommittee	Hickman; Miltenberger & Montgomery
University Estates Subcommittee	Lowry; Van Meter & Wan
Village Homes Subcommittee	Lowry, Van Meter & Wan
Bike Lanes Nomination Subcommittee	Hickman, Miltenberger & Van Meter
College Park Management Plan Subcommittee	Lowry, Miltenberger & Montgomery
WPA Markings & Building Subcommittee	Lowry & Laleh
Downtown Plan Update Subcommittee	Hickman; Jacobs; & Miltenberger & Montgomery
Archeological Subcommittee	Jacobs
HRM ordinance Amendments Subcommittee	Hickman, Miltenberger & Van Meter

8. Brief Announcements from Staff, Commissioners and Liaisons. Staff Liaison informed the Commission that the City is looking into consolidation of historical resources inventory and update of previously identified potential Merit Resource property for prospective

designation. He pointed that if accomplished, this would be addressing one the goals of HRMC.

Council Liaison Chapman thanked the Commission, and expressed appreciation for the Commission's passion and engaged discussion.

Vice-chairperson Lowry updated the Commission that he is working with Ms. Karen Moore and staff to provide identification and telephone numbers similar to the storm drain plaque. He indicated that the price ranges from \$20 to 25 a piece and might cost altogether about \$400 to \$500.

Chairperson Miltenberger reminded Commissioners to not forget to complete their Form 700.

9. Adjourn.

The next meeting will be on Monday, May 18, 2021. The location is yet to be determined, but start times remains 7:00 p.m.

Motion to adjourn by Hickman and seconded by Lowry. Motion passed unanimously. The meeting was adjourned at 9:38 p.m.