



**City of Davis**  
**Historical Resources Management Commission Meeting Minutes**  
**Monday, December 21, 2020**

**7:00 p.m.**

**Senior Center, 646 A Street, Activity Room, Davis, CA 95616**  
(Southeast Corner of A Street & 7<sup>th</sup> Street)

Commissioners Present: David Hickman, Jordan Jacobs, Scott Miltenberger (Chairperson),  
Michelle Van Meter, Erin Autry Montgomery, Ning Wan

Commissioner(s) Absent: William Allen Lowry

Council Liaison(s) Present: Mayor Gloria Partida

Staff Present: Ike Njoku, Planner & Historical Resources Manager

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**1. Call to Order & Roll Call.**

Chairperson Miltenberger called the meeting to order at 7:07 p.m. and took roll call.

**2. Approval of Agenda.**

Action: Van Meter moved, seconded by Montgomery to approve the agenda. Motion passed unanimously.

**3. Consent Calendar**

A. October 19, 2020, meeting minute approval. Hickman moved and seconded by Jacobs to approve the minutes. Motion passed unanimously.

**4. Public Comments**

None.

**5. Business Items.**

**A. WPA Building / Date Stamp Marking.** Chairperson Miltenberger introduced the item, and explained that Vice-chairperson Lowry requested that this item and two other be included in tonight's agenda. Due to technical difficulties with Zoom, it was uncertain if Lowry will be joining the meeting later. However, after some deliberations, Commissioner Hickman moved, seconded by Commissioner Wan to table Items 5A, C and D until when Lowry joined the meeting or to the next meeting in January of 2021. The motion passed unanimously.

**B. Bike Lanes & Bike Lane Nomination and Recommendation to City Council to Designate the Bike Lanes as a Landmark.** Chairperson Miltenberger and Staff Liaison Njoku provided brief updates on the designation and nomination application progress. Miltenberger explained that until action is taken by City Council on the Bike Lanes Landmark designation recommendation from HRMC, it would not advance the positive cause of the Commission to submit the nomination application. Njoku indicated that once the City Council calendar permits, possibly during the first quarter of 2021, the designation staff report would be provided to the City Council for action.

**C. Village Homes as a potential district.** Vice-chairperson Lowry will present at the next meeting.

**D. Grant Applications.** Vice-chairperson Lowry will present at the next meeting.

**E. CLG \$5,000 Grant Fund.** Chairperson Miltenberger ask from the Commission options on how best to use the \$5,000 grant fund. Commissioners deliberated on options that include 1) College Park District Management Plan; 2) Historic District Educational Manual; and 3) Village Homes survey. The Commission deliberated at length and a motion was made as follows, which is being reported to the City Council as informational:

Commissioner Hickman moved the motion below, seconded by Commissioner Montgomery. The motion passed unanimously.

**Motion: The \$5,000 CLG Grant Fund would be spent on the College Park historic district management plan, with details to be determined later, possibly by the HRMC Subcommittee.**

**F. Subcommittee's Finding Reports and/or Presentations on Eligible Historic Districts**

1. Elmwood Eligible Historic District
2. University Estates

Chairperson Miltenberger explained that given the recently received list of building permits resulting in exterior alterations in both Elmwood and University Estates subdivisions, the Elmwood HRMC Subcommittee has not done much of any work.

Commissioners Van Meter and Wan explained their efforts thus in updating the survey information from the 2015 performed by Consultant Kara Brunzell. They explained that there some properties omitted by the consultant in 2015 that were picked up, and there still remains a number of properties that require visitation.

**G. College Park Historic District.** The Commission continued deliberations on the next steps toward accomplishing the goal of providing a district management plan. Options discussed include whether a Conservation Overlay Historic District might be a way to go as it seems to be in line with the none commitment reactions being perceived from College Park property owners. The second option is retain the historic district and work towards updating the status of the individual properties.

The Commission by consensus asked that staff consider preparation of the Overlay Zoning for College Park to help stay the course by minimizing the potential for misunderstanding that College Park is a historic district.

**6. Brief Announcements from Staff, Commissioners and Liaisons.**

Staff liaison Njoku reminded the Commission of the recent email sent to it that contains the City Attorney

**7. Adjourn.**

The next meeting will be on Monday, January 25, 2021. The location is yet to be determined, but start times remains 7:00 p.m.

Motion to adjourn by Hickman and seconded by Montgomery. Motion passed unanimously. The meeting was adjourned at 8:52 p.m.