



City of Davis

**Historical Resources Management Commission Meeting Minutes
Monday, June 15, 2020**

7:00 p.m.

Senior Center, 646 A Street, Activity Room, Davis, CA 95616
(Southeast Corner of A Street & 7th Street)
Zoom Meeting

Commissioners Present: Mark S. Davis, David Hickman, Jordan Jacobs, William Allen Lowry (Vice-chairperson), Michelle Van Meter, Scott Miltenberger (Chairperson), Ning Wan

Commissioner(s) Absent: Erin Autry Montgomery

Council Liaison(s) Present: Mayor Pro Tempore Gloria Partida
Staff Present: Ike Njoku, Planner & Historical Resources

1. Call to Order & Roll Call.

Chairperson Miltenberger called the meeting to order at 7:00 p.m.

Council Liaison Partida and Commissioner Wan joined the Zoom meeting after the roll call.

2. Approval of Agenda.

Action: Commission Lowry moved, seconded by Commissioner Davis to approve the agenda. Motion passed unanimously.

3. Public Comments.

None.

4. HRMC Business Items.

A. Bike Lane Nomination versus Downtown Plan Update

Chairperson Miltenberger provided update and indicated that attempts to reach out to SHPO was unsuccessful. He invited Staff Liaison Njoku to fill in the gap. Njoku affirmed that Chairperson Miltenberger provided a complete and concise status update. Njoku also pointed out that the reason for seeking SHPO's assistance was to address concerns City management staff expressed concerns about 3rd Street segment, which is one of the original four bike lanes. This roadway segment has been identified in the Davis Downtown Update plans as pedestrian corridor that would have the bike lane painting removed, which is a contributing feature of bike lanes. The concern is if the bike lane is designated it could pose potential hardship to remove the bike lane markings. SHPO's input and opinion was being sought regarding this concern.

Chairperson Miltenberger added that as previously noted, anyone from the community could initiate the nomination without seeking the support of the City Council.

Commissioners deliberated and made points that include

- Move the nomination forward as it could that SHPO delayed response could be due to backlog and the pandemic. Chairperson Miltenberger explained that the consultation efforts were initiated prior to the pandemic.
- Move forward with the nomination and provide a cover letter indicating that the Downtown Update envisions removal of the bike lane marking along segments of 3rd Street.
- Chairperson Miltenberger indicated that there is still a need for re-writing of portions of the nomination application plus taking of new photos given that the nomination documentation was done in 2015.
- Move forward without seeking Council support at this time – based on the response from SHPO Council support would be asked for a later date.
- Need to appoint a Subcommittee to move forward the nomination by updating the nomination documentation and provide updated photos.
- Commissioners Hickman and Van Meter volunteered to be the Subcommittee.
- Council Liaison and Mayor Pro Tempore Partida stated that current Council had previously expressed support, and with upcoming November 2020 election it makes sense to move forward with the nomination application submittal.

The Commission instructed Staff Liaison Njoku to post the HRMC meeting notice to deliberate on the submission of the nomination application at its July 20, 2020, meeting at least two weeks in advance.

Chairperson asked if the Commission wished to memorize the decision with a vote. There was a consensus that a vote was unnecessary.

B. College Park Historic District Management Plan

Chair Miltenberger provided update on the efforts thus far made and the impediments that the Covid-19 stay-at-home order has imposed on the progress of the project. He expressed concerns regarding the lack of City funding posed due to the pandemic. He suggested that alternate funding opinions is an imperative and Commissioners are welcome to provide suggestions. He articulated some suggestions already on the table, such as GoFundMe, solicitation of funding from the College Park residents and property owners, looking and applying for grants, and going to the City Council to ask for funding bearing in mind that it could be difficult under the current economic circumstances.

Staff Liaison Njoku indicated that Commissioner Montgomery consult with Garavaglia Michael and Associates, Inc. The firm provided an estimate that ranges from \$10,000 to \$25,000. He added that City staff could perform the overlay zoning ordinance drafting, which would eliminate approximately \$5,000 based the submitted estimate.

Commissioners comments can be summarized follows:

- Focus should be engaging College Park neighborhood via letter to solicit interest in paying for the management plan given the amount involve, which ranges from \$10,000 to possibly \$25,000.

- The cost for the management plan could be reduced through activities by the Commissioners, such as performing the survey or assisting with drafting the management plan.
- Staff could be helpful in reducing costs by having City management agree to a dedicated staff to the project.
- Commissioner Van Meter and Hickman have experience and could perform surveys and some management plan writing if it would help reduce costs.
- Each Commissioner has professional and personal lives that would make taking on the full management plan impossible, however, there are several opportunities for Commission contributions to reduce costs.
- There is no need to reach out to Garaviglia at this time until the College Park neighborhood interests can be ascertained through a questionnaire that would double as an explanatory documentation in no more than two pages the benefits of historic district management plan.
- Should a new Subcommittee be appointed as Chairperson Miltenberger would gladly give up his position.
- Vice-chairperson Lowry volunteered to draft the letter for each Commissioner's review and input prior to the July 20, 2020, meeting.
- The drafted letter should be reviewed by each Commissioner prior to the July 20, 2020, meeting.

Vice-chairperson Lowry volunteered to draft the letter and pass it on to Commissioners for edits and suggestions via Staff Liaison Njoku. By consensus the Commission agreed to revisit this item again at its July 20, 2020, meeting with the goal of endorsing a letter that will include next steps and gaging of the neighborhood interest in having a district management plan.

5. Brief Announcements from Staff, Commissioners and Liaisons.

There were no comments

6. Adjourn.

The next meeting will be on July 20, 2020. The location is yet to be determined, but start times remain 7:00 p.m.

Motion to adjourn by Hickman and seconded by Lowry. Motion passed unanimously. The meeting was adjourned at 8:35 p.m.