

STAFF REPORT

DATE: October 20, 2026
TO: City Council
FROM: Zoe Mirabile, City Clerk
SUBJECT: Amendment to the Davis Municipal Code to Revise the Start Time for Regular City Council Meetings

Recommendation

Introduce Ordinance Amending Article 2.01 (City Council) of the Davis Municipal Code to Update Administrative Provisions Regulating City Council Meetings

Fiscal Impact

There is no fiscal impact to this action.

Background and Analysis

On October 6, 2026, the City Council considered possible updates to its administrative matters, including procedures for City Council meetings. The City Council determined it would change its meeting start time to 5:30 p.m., effective January 2027. The proposed ordinance (attachment 1) will implement this change by modifying two sections of the Davis Municipal Code, 2.01.010 “Meetings—regular and adjourned” and 2.01.020 “Meetings-special.”

The updated section 2.01.010 will be retitled to “Meetings” and read as follows:

- (a) The city council shall hold regular meetings on Tuesday nights commencing at 5:30 p.m. Specific dates of regular meetings shall be established annually in a meeting schedule adopted by resolution.
- (b) Regular meetings shall be held in the Community Chambers, 23 Russell Boulevard, Davis, CA 95616.
- (c) The time, place, and manner of calling special and emergency meetings and adjourning or continuing regular meetings shall be in accordance with the California Government Code.
- (d) All meetings of the city council shall be open and public, and all persons shall be permitted to attend any meeting of the city council, except that closed sessions may be held when permitted by law.

Staff recommends the Council take action to introduce the ordinance to effectuate the time change.

Attachment

1. Ordinance

ORDINANCE NO. XXXX

**ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DAVIS AMENDING ARTICLE
2.01 (CITY COUNCIL) OF THE DAVIS MUNICIPAL CODE TO UPDATE
ADMINISTRATIVE PROVISIONS REGULATING CITY COUNCIL MEETINGS**

WHEREAS, City Council has determined to revise its meeting schedule in order to efficiently and effectively carry out its duties; and

WHEREAS, revisions to Article 2.01 (City Council) sections 2.01.010 and 2.01.020 are administrative in nature and will not change the function or purpose of city council meetings.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF DAVIS DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. Section 2.01.010 (Meetings—regular and adjourned) of the Davis Municipal Code regarding city council meetings is hereby renamed to “Meetings” and is amended to read in full as follows:

2.01.010. Meetings.

- (a) The city council shall hold regular meetings on Tuesday nights commencing at 5:30 p.m. Specific dates of regular meetings shall be established annually in a meeting schedule adopted by resolution.
- (b) Regular meetings shall be held in the Community Chambers, 23 Russell Boulevard, Davis, CA 95616.
- (c) The time, place, and manner of calling special and emergency meetings and adjourning or continuing regular meetings shall be in accordance with the California Government Code.
- (d) All meetings of the city council shall be open and public, and all persons shall be permitted to attend any meeting of the city council, except that closed sessions may be held when permitted by law.

SECTION 2. Section 2.01.020 (Meetings—Special) of the Davis Municipal Code is hereby deleted in its entirety and will have the designation of (RESERVED) until a future ordinance uses that number.

INTRODUCED on the 20th day of October, 2026, and PASSED AND ADOPTED by the City Council of the City of Davis on this xx day of xx, 2026, by the following vote:

AYES:

NOES:

Donna Neville
Mayor

ATTEST:

Zoe S. Mirabile, CMC
City Clerk