

City Manager's Office

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May 21, 2019

Honorable Mayor and Members of the City Council:

Introduction

I present for your consideration, discussion and approval the City's Proposed Budget for Fiscal Year 2019/20 and a financial plan for Fiscal Year 2020/21. The proposed budget implements the City Council strategic goals and priorities, provides a financial plan that continues to deliver high levels of service to the community and is responsive to the citizens and the business community of the City.

This is the City's first foray into a two-year budget process, which when fully implemented, should provide the City Council with additional information on the City's fiscal position to assist in financial and policy decisions. It should also streamline the budget preparation process internally, creating time for staff to provide more in-depth analyses of fiscal issues and more significant monitoring of budgetary trends.

The budget is the primary policy document for the organization; it establishes the financial and human resources necessary to accomplish community objectives, sets citywide service levels, and implements capital projects. The allocation of this budget builds upon the goals and priorities identified by the Council by focusing on infrastructure investments, fine-tuning of the city organization to make the best possible use of existing staff and resources, and balancing prudent spending to address community needs while providing a high level of service. The ongoing allocation of resources were developed in conjunction of the City's long-term financial forecast, which is described in greater detail in this budget document. The proposed budget was developed with an eye toward a future correction in the economy, modest revenue growth assumptions, minor adjustments to baseline budget and the ongoing need to address the City's long-term obligations (infrastructure improvements, pension costs, and other post-employment benefits costs). The long-term forecast model further illustrates the City's fiscal cornerstones, revenue and appropriations assumptions and the short-term and long-term fiscal challenges.

Like most other California cities, Davis is not immune to budgetary challenges. The City continues to grapple with maintaining current levels of service, in an era where costs are rising more rapidly than revenues. Certain cost increases, such as pension or other post-employment benefit increases, are largely outside of the City's direct control. Increasing

or seeking new revenue sources has limitations and can be a lengthy process. Hiring, training and retaining staff to deliver the key City services with innovation, efficiencies and professionalism takes both time and money.

While the City of Davis is not immune to these challenges, the City is fortunate to have a solid budgetary foundation that should allow it to withstand negative impacts. We have a fiscally responsible City Council; a dedicated staff; engaged city commissions; a stable property value/assessment base; one voter-approved one percent sales tax measure and two parcel tax measures; a successful record in competing for state and federal grants; a solid groundwork for harnessing technology to improve efficiencies, with additional room to improve; a long term forecast model to help in decision making; and most importantly, a very limited and strategic approach to ongoing increases in costs to provide services.

The Proposed Budget includes several organizational shifts intended to improve customer service with minimal increased costs. With this budget, we are formally splitting the Public Works Department, currently our largest and most varied department, into two separate departments, one focused on Engineering and Transportation and the other covering Utilities and Operations. The Engineering and Transportation Department will be able to focus on planning, preparing and completing construction projects, while the Utilities and Operations Department will concentrate its efforts on maintaining the water, wastewater, drainage, lighting and other pieces of the City's infrastructure functioning. The division into two departments will allow for a more pro-active and nimble response to public input and need, and provide a tighter "span of control" for oversight of department responsibilities. In the same vein of improved customer service, the Proposed Budget restructures the City's Volunteer Coordinator position from the Police Department to Parks & Community Services. Relocating this position will maximize the position's effectiveness to harness the energies of community members willing to assist the City in keeping the community a great place to live, play, work and visit. The Police Department VIPS (Volunteers in Police Service) program will remain with the Police Department. Finally, the Proposed Budget includes resources to improve both customer service and communications with the community, ensuring that the work we do is informed and understood by those it is intended to benefit.

2018/2019 Accomplishments

The 2018/2019 Fiscal Year has been one of great activity and progress. A few highlights are outlined below:

- Proposed division of Public Works into two new departments: Public Works – Engineering and Transportation and Public Works – Utilities and Operations
- Secured labor contracts with Davis City Employees Association and Fire Local 3494, and began labor negotiations with Davis Police Officers Association
- Made significant progress on advancing the preparation of the Downtown Plan
- Restructured solid waste rates to accommodate increased service provision costs
- Completion of the Third Street corridor between B Street and UC Davis, providing an attractive and safe connection between the two jurisdictions.

- Approved conditional use permits for five cannabis dispensaries, as well as approvals for three delivery-only locations, two manufacturers, and one research and development facility.
- Developed a comprehensive grant program and secured over \$13 million in outside grant funding over the past two years.
- Developed a Memorandum of Understanding with UC Davis to address growth impacts and student-oriented housing.
- Finalized decisions about downtown parking changes and parking guidance system.
- Adopted an ordinance to provide discretionary review of large home additions with required noticing to surrounding neighbors.
- Issued building permits for construction of the Marriott hotel, Nugget Market corporate headquarters, and initiated review of construction plans for the Hyatt House hotel and Lincoln 40 student-oriented housing project.
- Approved student-oriented housing development Davis Live and the workforce-oriented housing 3820 Chiles Road Apartments.
- Completed a successful City Council goal setting retreat, resulting in the City Council “7 Focus Items” with monthly updates.
- Filled key strategic positions in the City organization, including the Finance Director and the Communications & Customer Service Manager roles.
- Adopted the first Legislative Platform to prioritize and guide strategic City interests in legislation and funding pursuits.

FY 2019/20 and FY 2020/21 Budget Summary

In summary, the FY 2019/20 and FY 2020/21 Budget for all City funds, including Enterprise Funds and Capital Budget totals \$231,056,557 and \$177,803,896, respectively. The General Fund Operating Budget is \$68,322,361 for FY 2019/20 and \$63,445,762 FY 2020/21.

The City’s revenues across most City Funds continues to perform better than prior year actuals. The City net position (net worth) continued to increase due to the solid financial policies and fiscal management. The projected General Fund balance for Fiscal Year 2018/19 is \$17.4 million (26.3%), Fiscal Year 2019/20 is \$10.7 million (15.8%) and Fiscal Year 2020/21 is \$9.5 million (14.9%).

FY 2019/20 Budget Summary- Revenues

Total All Funds Revenue for FY 2019/20 is budgeted at \$195,857,763 with General Fund revenues totaling \$61,346,054. Citywide revenues continue to increase at a modest level from prior year. The total change in citywide revenues were \$11,588,990 or 7% while the General Fund were \$647,307 or 1%. Below are the highlights of the major revenues sources of the City.

- General Fund:
 - Property taxes (secured): Property taxes increased by \$540,000 (4.3%) in FY 2018/19, \$787,224 (6.0%) in FY 2019-20 and \$586,000 (4.2%) in FY 2020/21. This increase is primarily attributable to a combination of factors including a 2% increase in the property value base valuations and new

construction or property transfers during the year. Property taxes are projected to increase modestly due to the cost of living adjustment and projected new hotel projects and other developments.

- Sales taxes (Local tax and District Tax (Measure O)): Sales taxes are projected to increase slightly in Fiscal Year 2019/20.
- Transient Occupancy Taxes (TOT): TOT revenues are projected to increase by \$255,000 in Fiscal Year 2019/20 and \$504,000 in Fiscal Year 2020/21. The majority of the increase is due to the construction of two new franchise hotels/motels in the City: Marriott Residence Inn and Hyatt House.
- Cannabis Revenues: Receipts from cannabis sales to the City are expected to total \$400,000 for the Fiscal Year 2018/19. The forecast includes a reasonable estimate of \$500,000 in cannabis sales receipt and \$120,000 in manufacturing fees.
- Gas Tax Funds, including SB1: The City share of the gasoline taxes are projected to increase by \$430,000 in Fiscal Year 2019/20. The majority of the increase is due to the increase in fuel costs.
- Transit Development Act revenues: The Local Transportation Funds are projected at \$3.6 million for Fiscal Year 2019/20, an increase of \$600,000 or 22% from prior year. Approximately \$200,000 of the proposed increase will be used to offset the Yolo County Transportation District proposed increase in expenditures.

FY 2019/20 and 2020/21 Budget Summary - Expenditures

Total All Funds Expenditures for the City in FY 2019/20 are budgeted at \$204.0 million with General Fund expenditures totaling \$59.2 million. The financial forecast has a total programmed budget of \$177.8 million in FY 2019/20 of which General Fund is \$60.45 million. The proposed budget for Fiscal Year 2019/20 are approximately \$26.2 million higher than Fiscal Year 2020/21 due to the fact that fund balances are used to fund the on capital projects that run into multiple fiscal years.

The City is primarily a service-based agency, which requires people as its backbone. The total salaries and benefits expenditures in the proposed budget for General Fund for FY 2019/20 and FY 2020/21 is \$41.2 million and \$42.8 million, respectively. This expenditure category accounts for 70% of the total General Fund Budget. As per the long-term financial forecasting model, 2% cost of living adjustment assumptions have been incorporated. Pension costs are determined by PERS; for the 2019/20 year, we have budgeted \$13.0 million, a \$1.90 million (18%) increase over last year. As detailed in the Financial Forecast section of this document, we anticipate these costs will continue to grow for the next two decades before they are likely to subside. Retiree medical costs are estimated at \$6.8 million for the coming fiscal year, a slight increase from the \$6.3 million amount owed in 2018/19.

The long range forecasting model for the General Fund assumes up to one new position per fiscal year as a guideline. In this proposed budget, I am recommending for funding 3 new Firefighter I positions, a 75% Safe Routes to School position and a 50% Police Services Specialist. The addition of these positions are strategic and will better enable

the City to address crucial public health and safety service needs, while creating offsetting savings in overtime expenditures and reducing overtime “burnout” (Fire Department staff). The new positions are described briefly below:

- General Fund
 - **\$497, 547**, 3 New Full Time Equivalent (FTE) Firefighter I positions. These costs will be offset by actual overtime expenditures incurred by the General Fund. Based on the current overtime trend, the addition of three new firefighters may result in a budget savings of approximately \$382,832.
 - **\$100,901**, 0.75 FTE Program Coordinator to coordinate the Safe Routes to Schools efforts. This effort has been grant-funded for the past three years, and the grant concludes June 1. The program works closely with local schools, educates children and families about safe cycling, and encourages families to bike or walk to school.
 - **\$26,135**- 0.5 FTE Police Service Specialist to support the homeless outreach and code enforcement efforts.

Including the additional staffing adjustments as describe above, I am recommending a total of \$1.2 million in additional new funding, based on citywide departmental needs. Of this, \$605,000 is offset by corresponding revenue. As relates to the General Fund, ongoing General Fund costs equal \$227,710, onetime costs of \$366,046 and cost neutral (revenue credits offset increased expenditures) of appropriation \$605,000. The process used to prioritize supplemental requests included the cost to the General Fund, ongoing costs and offsetting revenue; expenditures that addresses priority areas for Council; and costs that were specifically safety and/or technology related.

Supplemental funding highlights include funding for:

- **\$500,000** (one time allocation) for initiation of a comprehensive update to the City Climate Action & Adaptation Plan (CAAP)
- **\$23,911** Continued funding for the increased capacity Sustainability Coordinator position.
- **\$60,800**, Funding of \$45,000 in temporary part-time salaries and benefits in the Parks Division to assist in maintaining the upcoming new downtown restrooms, recycle/trash bins, and irrigation in neighborhood parks. Funding of \$15,800 in temporary part-time salaries and benefits in Urban Forestry Division to assist with emergency storm response and annual block pruning.
- **\$175,000**- New funding request to absorb the increase in cost of election services due to new state mandates including improved certified election technologies, postage pre-paid ballots, etc. The City of Davis consolidates elections.
- **\$150,000**- New funding requests for the costs related to public safety, including implementation of a new tablet-based records management system in the Fire Department (\$9,000 ongoing); Personal Protective Equipment replacement (\$40,000 ongoing); enhanced evidence storage in the Police Department (\$34,000 one-time); and replacement of police safety equipment (\$67,000 one-time).
- **\$50,000***- New funding request based on the 2018-2020 memorandum of understanding (MOU) between City and Cool Davis

- **\$60,000** – New funding for a combination of items to use technology to be more efficient and responsive. A total of \$50,000 is being requested to pay for the cost of the software for plan review, support to implement real time inspection scheduling and update the status of the electronic plan review. A total of \$10,000 appropriation is to pay for the costs of tablets, phones, monitors, and other hardware needed as part of the electronic plan review.

**Offsetting revenue*

Labor. The City has been in negotiations with labor groups throughout 2018/19 and continues to try to reach mutually agreeable contracts with each of the labor groups. The City Council continues to explore opportunities to incorporate structural cost sharing through appropriate bargaining processes and a “total compensation” approach.

Capital Projects. Once again, the Proposed Budget emphasizes the importance of maintaining our existing infrastructure with a total of 54 new capital projects over the course of the year. Total capital expenditures account for \$66,041,880 of the All Funds Expenditures, with \$32,767,478 (50%) of the projects dedicated to transportation, \$24,739,272 (38%) to water/wastewater/drainage, and \$8,535,130 (13%) for parks/facilities/greenbelts. The proposed FY 2019/20 budget includes several projects to rehabilitate and upgrade aging wastewater infrastructure, Richards Blvd interchange project, downtown parking improvements, and upgrade to parks and recreation amenities. The Proposed Budget also includes funding for the Civic Center Gym roof truss repair and roofing replacement.

General Fund Reserve

The Council has set the General Fund reserve policy between 10-15%, with funds between the 10-15% available for consideration for capital projects or other one-time expenditures. The proposed budget anticipates a reserve of \$10.6 million (15.6%) at the end of FY 2019/20 and \$9.3 million of expenditures (14.6%), at the end of the FY 2020/21. A 10% Reserve would equal \$7.2 million, a difference of \$2.1 million. It is important to note that the reserve balance above the 10% minimum provides the City the ability to absorb any losses in revenue sources, help fund unforeseen capital expenditures (for example the Gymnasium repair), and settle any other expenses not included as part of the base budget.

Unfunded Liabilities/Ongoing Needs

The City has identified unfunded liabilities for employees, related primarily to pension and retiree medical costs and unfunded needs for infrastructure issues, whether roads, bike paths, parks or facilities. During 2017/18, staff completed studies to assist in further defining and pinpointing the city’s unfunded liabilities and ongoing needs.

Pensions. CalPERS dictates the cost to an employer, and they are in the midst of increasing employer rates, decreasing their discount rate to 7.0%, and amortizing actuarial gains over 20 years rather than over 30. It is important to note that approximately 61% of all PERS retiree benefits are paid from the investment earnings; therefore, a decrease in discount rate has a substantial impact to the City’s budget. As of

June 30, 2017 valuation, the City of Davis unfunded accrued liability for all the pension plans are \$121.4 million, or 65.5% funded. CalPERS is currently 68% funded. The propose budget include an increase of \$1.5 million in FY 2019/20 and \$900,000 for FY 2020/21 in General Fund. Each of these actions results in higher costs to the City, with the City's projected pension costs to double by 2024/25. The good news is, that between the actions PERS is taking and the changes to state law related to retirement plans for new hires (also known as PEPRAs), the City's eventual unfunded pension gap will decrease toward the end of this financial model 20-year timeframe.

Other Post Employment Benefits (OPEB). The City continues to fully fund its current annual OPEB obligation, leaving a \$57.9 million unfunded liability.

Infrastructure. As discussed in the Long-term Forecast model chapter of the budget book, the City's infrastructure replacement costs continues to grow year over year. The City will need to add special funding sources to ensure that the infrastructure improvements are funded adequately in the near future. We will continue to have in-depth conversation with the Council on infrastructure needs and funding in the upcoming fiscal year.

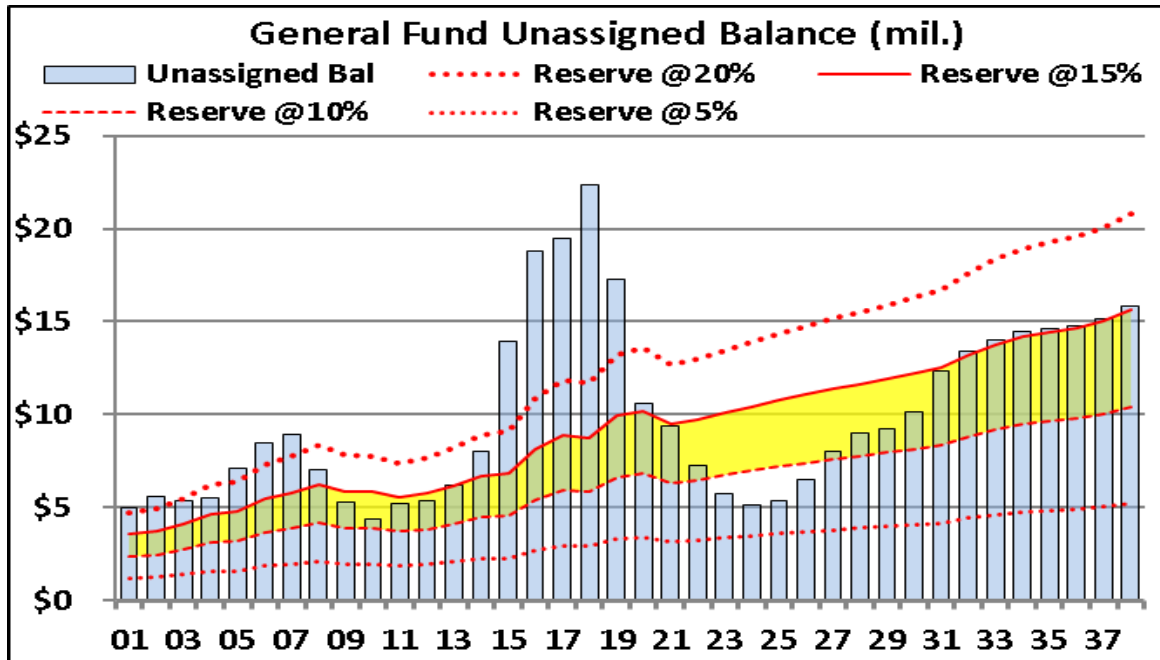
Financial Forecasting

In 2017, the City contracted with Bob Leland of Management Partners to develop a long-term, comprehensive financial forecasting model to assist staff in recommending, and the City Council in making, policy decisions. This model has been used throughout 2019/20 and 2020/21 to look at the General Fund effects of potential decisions and was also utilized in the development of the 2018/19 proposed budget. Although greater detail about the financial forecast can be found in Chapter 4 of this document, the forecast bears mention here.

Revenue projections in the model are based on private sector activities (business growth, property turnover, etc.) and public sector policies. The forecast makes the following major assumptions:

- existing taxes are maintained at their current levels
- recessions are every seven years (which begs the question as to whether we are overdue for a recession)
- property tax will grow at 2% with a 4% annual turnover, and sales tax growth is roughly 2.5%
- inflation is 2% annually
- staffing increases no more than one full-time equivalent per year, with annual cost of living adjustments of 2%
- employer costs from CalPERS for retirement benefits

The chart below comes from the Financial Forecast chapter. While only focusing on the General Fund, the chart depicts the city's general financial health over the next two decades.



Conclusion

The 2019/20 Proposed Budget and 2020/21 Financial Plan addresses Council priorities and achieves or sets in motion many of my goals as City Manager. It sets the tone for a productive and respectful city organization, where outstanding customer service is paramount; communication both internally and externally, is clear, transparent, and effective; staff are well-trained and skilled at their jobs; technology is harnessed for effective service delivery; and where city policies help to promote, rather than hinder, a diverse and resilient local economy.

We must balance our need to address long-term liabilities with the equally pressing need to serve the citizens, visitors and businesses of Davis today. The budget must be able to position the organization well to handle both tasks.

The budget each year is a team effort, with employees in every department working with our budget staff to compile numbers, projects, achievements and goals. The efforts that go in to creating this document should not be overlooked. Finally, I would like to thank my Executive Team and city staff for their dedication to service and their continued efforts towards innovations and efficiencies to implement council goals and vision.

Respectfully submitted,

Michael Webb
City Manager

City Council FOCUS ITEM:

Lights in Toad Hollow Dog Park



April 2019

In September 2018, the Davis City Council established the following goals for 2018 through 2020: (1) ensure fiscal resilience; (2) drive a diverse and resilient economy; (3) pursue environmental sustainability; (4) fund, maintain, and improve infrastructure; (5) ensure a safe, healthy, and equitable community; (6) build and promote a vibrant city; (7) foster excellence in city services; and (8) cultivate positive workplace dynamics.

In addition to the long-term goals above, the Davis City Council established seven shorter-term focus items. The table below summarizes one focus item and provides an update on progress achieved thus far.

| | |
|---|---|
| Focus Item: | Install lights at Toad Hollow Park |
| Staff Lead: | Dianna Jensen, City Engineer, Public Works Department |
| Brief Description: <small>(including purpose and/or problem statement)</small> | The drainage basin on Second Street also serves as a popular dog park during dry months, however, there is no lighting to allow residents to utilize the area when it is dark. |
| Reporting Period: | April 2019 |
| Funding Status: | City Council has approved budget adjustment for \$57,000 for two design options. Remainder of funding will be determined once Council chooses a specific design and exact costs are determined. |
| Status Update and Next Steps: | <ul style="list-style-type: none"> Community meeting held December 15, 2018 with approx. 30 humans (and even more dogs!) in attendance. Participants identified maintenance issues, which were repaired the following week. Staff received input about interests for lighting locations, security in parking lot, and additional parking amenities to improve safety. Staff taking input and identifying costs for lighting and safety/security improvements and will return to Council in early 2019 Staff brought budget adjustment for design and creation of CIP to Council in March. Design options will be complete by Summer 2019 |
| Estimated Completion Date: | Construction complete before November 2019 |

City Council FOCUS ITEM:

Space Inventory for Economic Development



April 2019

In September 2018, the Davis City Council established the following goals for 2018 through 2020: (1) ensure fiscal resilience; (2) drive a diverse and resilient economy; (3) pursue environmental sustainability; (4) fund, maintain, and improve infrastructure; (5) ensure a safe, healthy, and equitable community; (6) build and promote a vibrant city; (7) foster excellence in city services; and (8) cultivate positive workplace dynamics.

In addition to the long-term goals above, the Davis City Council established seven shorter-term focus items. The table below summarizes one focus item and provides an update on progress achieved thus far.

| | |
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| Focus Item: | Create an inventory of space for economic development/innovation center |
| Staff Lead: | Diane Parro, Director of Community and Business Engagement, City Manager's Office |
| Brief Description: <small>(including purpose and/or problem statement)</small> | Create an inventory of property/space potentially appropriate for economic development activity. |
| Reporting Period: | January 2018 to Present |
| Funding Status: | Existing staff time should be sufficient to create the inventory. |
| Status Update and Next Steps: | <ul style="list-style-type: none"> An initial inventory has been prepared and a map has been created. The item has been shared with Council |
| Estimated Completion Date: | January 2019 |

COMPLETE

City Council FOCUS ITEM: Communications Strategy



April 2019

In September 2018, the Davis City Council established the following goals for 2018 through 2020: (1) ensure fiscal resilience; (2) drive a diverse and resilient economy; (3) pursue environmental sustainability; (4) fund, maintain, and improve infrastructure; (5) ensure a safe, healthy, and equitable community; (6) build and promote a vibrant city; (7) foster excellence in city services; and (8) cultivate positive workplace dynamics.

In addition to the long-term goals above, the Davis City Council established seven shorter-term focus items. The table below summarizes one focus item and provides an update on progress achieved thus far.

| | |
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| Focus Item: | Develop a communications strategy |
| Staff Lead: | Diane Parro, Director of Community and Business Engagement, City Manager's Office |
| Brief Description: <small>(including purpose and/or problem statement)</small> | Effort to develop and implement citywide communications strategy, to ensure coordination and consistency in internal and external communications. |
| Reporting Period: | April 2019 |
| Funding Status: | The FY 2018-19 budget includes funding to develop a strategic communications plan. Additional efforts as identified in the plan will require budget consideration. |
| Status Update and Next Steps: | <ul style="list-style-type: none"> • Council approved the selected vendor in March. • Staff has executed contract and is beginning work with consultant. |
| Estimated Completion Date: | Spring 2019 |

City Council FOCUS ITEM:

Homelessness Strategy Proposal



April 2019

In September 2018, the Davis City Council established the following goals for 2018 through 2020: (1) ensure fiscal resilience; (2) drive a diverse and resilient economy; (3) pursue environmental sustainability; (4) fund, maintain, and improve infrastructure; (5) ensure a safe, healthy, and equitable community; (6) build and promote a vibrant city; (7) foster excellence in city services; and (8) cultivate positive workplace dynamics.

In addition to the long-term goals above, the Davis City Council established seven shorter-term focus items. The table below summarizes one focus item and provides an update on progress achieved thus far.

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|---|---|
| Focus Item: | Develop a homelessness strategy |
| Staff Lead: | Ryan Collins, Homeless Services Outreach Coordinator, Police Department |
| Brief Description: <small>(including purpose and/or problem statement)</small> | Update the City's Social Services Strategic Plan, focused on homelessness, to address how the City can manage and ultimately reduce homelessness. |
| Reporting Period: | March 2019 to Present |
| Funding Status: | Now that staff has secured \$173,834 in California Emergency Solutions and Housing (CESH) grant money and \$129,000 in Homeless Emergency Aid Program (HEAP) grant money, staff is actively seeking other ways to leverage those funds. One option staff is exploring is a partnership with Yolo County's Workforce Innovation and Opportunity Act (WIOA) employment program. The program could provide as much as a 50% match to extend the \$129,000 HEAP funds. The City is also tracking the No Place Like Home (NPLH) funding opportunity. Staff participated in two community input sessions as well as served on the Steering Committee responsible for developing the County's NPLH Strategic Plan. . The NPLH Strategic Plan has now been completed. |
| Status Update and Next Steps: | <ul style="list-style-type: none"> Staff presented to the City Council on February 19, 2019. Council directed staff to look into options for a potential pilot respite center. Council also expressed support for a housing summit, as proposed by DOVe. |
| Estimated Completion Date: | February 2019 |

City Council FOCUS ITEM:

Restripe Safe Routes to School



April 2019

In September 2018, the Davis City Council established the following goals for 2018 through 2020: (1) ensure fiscal resilience; (2) drive a diverse and resilient economy; (3) pursue environmental sustainability; (4) fund, maintain, and improve infrastructure; (5) ensure a safe, healthy, and equitable community; (6) build and promote a vibrant city; (7) foster excellence in city services; and (8) cultivate positive workplace dynamics.

In addition to the long-term goals above, the Davis City Council established seven shorter-term focus items. The table below summarizes one focus item and provides an update on progress achieved thus far.

| | |
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| Focus Item: | Restripe safe routes to school |
| Staff Lead: | Brian Mickelson, Assistant City Engineer – Transportation, Public Works Department |
| Brief Description: <small>(including purpose and/or problem statement)</small> | The City has developed a series of recommended paths of travel as part of the Safe Routes to Schools program. This item focuses on refreshing the striping on these routes to improve safety for students. |
| Reporting Period: | April 2019 |
| Funding Status: | Staff has not identified the funding requirements or sources at this time. |
| Status Update and Next Steps: | <ul style="list-style-type: none"> • Staff will receive the scope and fee for the design work from its on-call consultant Wood Rodgers during the week of January 28th. Upon receipt, staff will review and identify a recommended funding source for the design efforts. • The priority for improvements has been identified as those areas within a ¼ mile of school sites for phase 1 with the extension out to a half mile from the schools for phase 2. • Once the funding source has been identified for design, staff will bring the consultant Task Order to Council for approval of design. • Staff is finalizing cost estimates and will return to Council with a Budget Adjustment in spring. • Schedule and perform striping |
| Estimated Completion Date: | Summer 2019 |

City Council FOCUS ITEM:

Sports Park Economic Analysis



April 2019

In September 2018, the Davis City Council established the following goals for 2018 through 2020: (1) ensure fiscal resilience; (2) drive a diverse and resilient economy; (3) pursue environmental sustainability; (4) fund, maintain, and improve infrastructure; (5) ensure a safe, healthy, and equitable community; (6) build and promote a vibrant city; (7) foster excellence in city services; and (8) cultivate positive workplace dynamics.

In addition to the long-term goals above, the Davis City Council established seven shorter-term focus items. The table below summarizes one focus item and provides an update on progress achieved thus far.

| | |
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| Focus Item: | Complete an economic analysis for a multi-sport complex |
| Staff Lead: | Dale Sumersille, Parks and Community Services Director, Parks and Community Services |
| Brief Description: <small>(including purpose and/or problem statement)</small> | The Sports Park Task Force completed its efforts last year. In order to determine whether/how to proceed with the development of a sports park, the City needs to understand the economic costs and benefits to various ownership and management structures. Staff will hire a consultant to provide an economic analysis. |
| Reporting Period: | April 2019 |
| Funding Status: | Staff has identified using Park Impact and Quimby Fees for Phase 1. Phase 2 funding has not yet been identified. Additional funding may be requested as part of the FY 2019/2020 budget |
| Status Update and Next Steps: | <ul style="list-style-type: none"> • Staff received 7 proposals, and interviewed 4 firms mid-January • Staff evaluated and selected a consultant • Staff is finalizing Phase 1 scope and contract by mid-April • City Manager to execute contract by mid-April |
| Estimated Completion Date: | Analysis completed by end of calendar year |

City Council FOCUS ITEM: Downtown Bathrooms



April 2019

In September 2018, the Davis City Council established the following goals for 2018 through 2020: (1) ensure fiscal resilience; (2) drive a diverse and resilient economy; (3) pursue environmental sustainability; (4) fund, maintain, and improve infrastructure; (5) ensure a safe, healthy, and equitable community; (6) build and promote a vibrant city; (7) foster excellence in city services; and (8) cultivate positive workplace dynamics.

In addition to the long-term goals above, the Davis City Council established seven shorter-term focus items. The table below summarizes one focus item and provides an update on progress achieved thus far.

| | |
|---|---|
| Focus Item: | Construct two downtown restrooms |
| Staff Lead: | Dianna Jensen, City Engineer, Public Works Department |
| Brief Description: <small>(including purpose and/or problem statement)</small> | Council has designated two locations in the downtown core area for the placement of public bathrooms. |
| Reporting Period: | April 2019 |
| Funding Status: | The FY 2018-19 budget includes funding that is believed to be sufficient to support two downtown bathrooms. The funds are allocated to Capital Improvement Project No. 8284 |
| Status Update and Next Steps: | <ul style="list-style-type: none"> • Consultant has been retained and a kick-off meeting was held in September 2018 • A specific restroom type has been selected (Portland Loo, or equivalent) • Preliminary siting locations in the G Street Plaza and along the western edge of the E Street Parking Lot have been identified. Precise location dependent upon utilities. • Prepare plan specifications and engineering and release bid package in late spring 2019 • Begin construction in late summer 2019 |
| Estimated Completion Date: | Construction complete early fall 2019 |