The City Attorney provides legal advice and services to the City so city activities, staff recommendations, council policies and administrative procedures are undertaken after consideration of sound professional legal advice. The City Attorney provides or arranges for appropriate representation for the City in all legal proceedings.

LEGAL & LITIGATION ISSUES – DIVISION 06

General legal and litigation services are provided to the City and the Davis Redevelopment Successor Agency primarily through a contract with a full-service legal firm for all legal assistance. The City engages Best, Best & Krieger, a firm that has significant public law and municipal experience. The City Attorney is Harriet Steiner. The City may also draw upon any number of lawyers at the firm depending upon the number and variety of legal issues to be addressed.

CONTRACT LEGAL SERVICES

- Provide legal advice to City staff and officials
- Review, revise, prepare legal documents
- Defend the City in litigation
- Represent the City before judicial or administrative boards and agencies
- Provide information to the public on city ordinances and regulations
- Conduct legal actions to enforce city regulations or enjoin violations of state or city laws or regulations
- Provide legal advice at City Council meetings

Harriet Steiner has been City Attorney of Davis since 1986 and is a member of Best, Best & Krieger practicing in their Sacramento office.
Revenues by Fund

<table>
<thead>
<tr>
<th>Source of Funds</th>
<th>14/15 Actual</th>
<th>15/16 Actual</th>
<th>16/17 Adopted</th>
<th>17/18 Adopted</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund Support</td>
<td>294,585</td>
<td>323,152</td>
<td>362,967</td>
<td>362,967</td>
</tr>
<tr>
<td>Enterprise Funds</td>
<td>195,000</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>General Fund Grants/Designated Revenue</td>
<td>1,558</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Internal Service Funds</td>
<td>47,315</td>
<td>116,487</td>
<td>150,000</td>
<td>150,000</td>
</tr>
<tr>
<td><strong>Total Revenues</strong></td>
<td><strong>538,458</strong></td>
<td><strong>439,639</strong></td>
<td><strong>512,967</strong></td>
<td><strong>512,967</strong></td>
</tr>
</tbody>
</table>

Expenses by Category

<table>
<thead>
<tr>
<th>Expenditures</th>
<th>14/15 Actual</th>
<th>15/16 Actual</th>
<th>16/17 Adopted</th>
<th>17/18 Adopted</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries &amp; Benefits</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Operations &amp; Maintenance</td>
<td>581,203</td>
<td>538,458</td>
<td>512,967</td>
<td>512,967</td>
</tr>
<tr>
<td>Interdepartmental Charges</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Capital Outlay</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total Expenditures</strong></td>
<td><strong>538,458</strong></td>
<td><strong>439,639</strong></td>
<td><strong>512,967</strong></td>
<td><strong>512,967</strong></td>
</tr>
</tbody>
</table>

Source of Funds for 2017-18 Budget

- Gen Fund: 70.8%
- Int Serv Funds: 29.2%

Major Budget Highlights

Operations and Maintenance:
Expenditures for the City Attorney's office are based on the level of legal advice and the amount of litigation incurred during the year. FY2017/18 is anticipated to see no increase in costs over the FY2016/17 budget.
### CITY ATTORNEY

<table>
<thead>
<tr>
<th>Division</th>
<th>Salaries &amp; Benefits</th>
<th>Operations &amp; Maintenance</th>
<th>Inter-departmental Charges</th>
<th>Capital Outlay</th>
<th>Program Total</th>
<th>General Fund</th>
<th>General Fund Fees &amp; Charges</th>
<th>General Fund Grants / Designated Revenue</th>
<th>Total General Fund Support</th>
<th>Other Funds</th>
<th>Program Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>S - City Attorney</td>
<td>-</td>
<td>512,967</td>
<td>-</td>
<td>-</td>
<td>512,967</td>
<td>362,967</td>
<td>-</td>
<td>-</td>
<td>362,967</td>
<td>150,000</td>
<td>512,967</td>
</tr>
<tr>
<td>Total CITY ATTORNEY</td>
<td>-</td>
<td>512,967</td>
<td>-</td>
<td>-</td>
<td>512,967</td>
<td>362,967</td>
<td>-</td>
<td>-</td>
<td>362,967</td>
<td>150,000</td>
<td>512,967</td>
</tr>
</tbody>
</table>

**EXPENDITURES BY CATEGORY**

- **Division:**
  - City Attorney
- **Salaries & Benefits:** 512,967
- **Operations & Maintenance:**
  - City Attorney: 512,967
- **Inter-departmental Charges:**
  - City Attorney: 362,967
- **Capital Outlay:**
  - City Attorney: 0
- **Program Total:**
  - City Attorney: 512,967
  - Total CITY ATTORNEY: 512,967

**FUNDING SOURCES**

- **General Fund:**
  - City Attorney: 362,967
  - Total CITY ATTORNEY: 362,967
- **General Fund Fees & Charges:**
  - City Attorney: 0
  - Total CITY ATTORNEY: 0
- **General Fund Grants / Designated Revenue:**
  - City Attorney: 0
  - Total CITY ATTORNEY: 0
- **Total General Fund Support:**
  - City Attorney: 150,000
  - Total CITY ATTORNEY: 150,000
- **Other Funds:**
  - City Attorney: 0
  - Total CITY ATTORNEY: 0
- **Program Total:**
  - City Attorney: 512,967
  - Total CITY ATTORNEY: 512,967