

# CITY ATTORNEY

## DEPARTMENT OVERVIEW



The City Attorney provides legal advice and services to the City so city activities, staff recommendations, council policies and administrative procedures are undertaken after consideration of sound professional legal advice. The City Attorney provides or arranges for appropriate representation for the City in all legal proceedings.

### LEGAL & LITIGATION ISSUES – DIVISION 06

General legal and litigation services are provided to the City and the Davis Redevelopment Successor Agency primarily through a contract with a full-service legal firm for all legal assistance. The City engages Best, Best and Krieger, a firm that has significant public law and municipal experience. The City Attorney is Harriet Steiner. The City may also draw upon any number of lawyers at the firm depending upon the number and variety of legal issues to be addressed.

### CONTRACT LEGAL SERVICES

- Provide legal advice to City staff and officials
- Review, revise, prepare legal documents
- Defend the City in litigation
- Represent the City before judicial or administrative boards and agencies
- Provide information to the public on city ordinances and regulations
- Conduct legal actions to enforce city regulations or enjoin violations of state or city laws or regulations
- Provide legal advice at City Council meetings



*Harriet Steiner has been City Attorney of Davis since 1986 and is a member of Best, Best & Krieger practicing in their Sacramento office.*

<b>Revenues by Fund</b>				
<u>Source of Funds</u>	<b>11-12 Actual</b>	<b>12-13 Actual</b>	<b>13-14 Adjusted</b>	<b>14-15 Proposed</b>
General Fund Support	331,163	265,592	362,967	362,967
General Fund Grants/Designated Revenue	31,804	212	0	0
Internal Service Funds	116,588	68,743	150,000	150,000
<b>Total Revenues</b>	<b>479,555</b>	<b>334,547</b>	<b>512,967</b>	<b>512,967</b>

<b>Expenses by Category</b>				
<u>Expenditures</u>	<b>11-12 Actual</b>	<b>12-13 Actual</b>	<b>13-14 Adjusted</b>	<b>14-15 Proposed</b>
Salaries & Benefits	0	0	0	0
Operations & Maintenance	479,555	334,547	512,967	512,967
Interdepartmental Charges	0	0	0	0
Capital Outlay	0	0	0	0
<b>Total Expenditures</b>	<b>479,555</b>	<b>334,547</b>	<b>512,967</b>	<b>512,967</b>

**Source of Funds for  
2014-15 Budget**



**Major Budget Highlights**

**Operations and Maintenance:**

Expenditures for the City Attorney's office are based on the level of legal advice and the amount of litigation incurred during the year. FY2012/13 saw a reduction in litigation costs for the fiscal year.

In FY 14-15, the same amount of funds have been budgeted for legal services.

Program	EXPENDITURES BY CATEGORY					FUNDING SOURCES					
	Salaries & Benefits	Operations & Maintenance	Inter-departmental Charges	Capital Outlay	Program Total	General Fund	General Fund Fees & Charges	General Fund Grants/ Designated Revenue	Total General Fund Support	Other Funds	Program Total
610 - Legal & Litigation Services	0	512,967	0	0	512,967	362,967	0	0	362,967	150,000	512,967
<b>Total CITY ATTORNEY</b>	<b>0</b>	<b>512,967</b>	<b>0</b>	<b>0</b>	<b>512,967</b>	<b>362,967</b>	<b>0</b>	<b>0</b>	<b>362,967</b>	<b>150,000</b>	<b>512,967</b>

