# **CITY ATTORNEY**

#### **DEPARTMENT OVERVIEW**



The City Attorney provides legal advice and services to the City so city activities, staff recommendations, council policies and administrative procedures are undertaken after consideration of sound professional legal advice. The City Attorney provides or arranges for appropriate representation for the City in all legal proceedings.

# **LEGAL & LITIGATION ISSUES – DIVISION 06**

General legal and litigation services are provided to the City and the Davis Redevelopment Successor Agency primarily through a contract with a full-service legal firm for all legal assistance. The City engages Best, Best and Krieger, a firm that has significant public law and municipal experience. The City Attorney is Harriet Steiner. The City may also draw upon any number of lawyers at the firm depending upon the number and variety of legal issues to be addressed.

# **CONTRACT LEGAL SERVICES**

- Provide legal advice to City staff and officials
- Review, revise, prepare legal documents
- Defend the City in litigation
- Represent the City before judicial or administrative boards and agencies
- Provide information to the public on city ordinances and regulations
- Conduct legal actions to enforce city regulations or enjoin violations of state or city laws or regulations
- Provide legal advice at City Council meetings

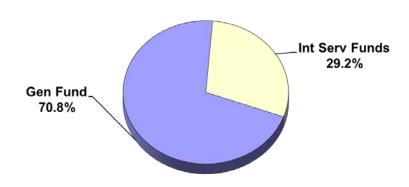


Harriet Steiner has been City Attorney of Davis since 1986 and is a member of Best, Best & Krieger practicing in their Sacramento office.

Revenues by Fund				
Source of Funds	11-12 Actual	12-13 Actual	13-14 Adjusted	14-15 Proposed
General Fund Support	331,163	265,592	362,967	362,967
General Fund Grants/Designated Revenue	31,804	212	0	(
Internal Service Funds	116,588	68,743	150,000	150,000
Total Revenues	479,555	334,547	512,967	512,967

Expenditures	11-12 Actual	12-13 Actual	13-14 Adjusted	14-15 Proposed
Salaries & Benefits	0	0	0	- 0
Operations & Maintenance	479,555	334,547	512,967	512,967
Interdepartmental Charges	0	0	0	C
Capital Outlay	0	0	0	(
Total Expenditures	479.555	334.547	512.967	512.967

# Source of Funds for 2014-15 Budget



# **Major Budget Highlights**

# **Operations and Maintenance:**

Expenditures for the City Attorney's office are based on the level of legal advice and the amount of litigation incurred during the year. FY2012/13 saw a reduction in litigation costs for the fiscal year.

In FY 14-15, the same amount of funds have been budgeted for legal services.

		EXPENDI	EXPENDITURES BY CATEGORY	TEGORY				FUNDING SOURCES	SOURCES		
								General			
							General	Fund	Total		
		Operations	Inter-				Fund	Grants/	General		
	Salaries &	ૐ	departmental	Capital	Program	General	Fees &	Designated	Fund	Other	Program
Program	Benefits	Maintenance Charges	Charges	Outlay	Total	Fund	Charges		Support	Funds	Total
610 - Legal & Litigation Services	0	512,967	0	0	512,967	362,967	0	0	362,967	150,000	512,967
Total CITY ATTORNEY	0	512.967	0	0	512.967	362.967	0	0	362.967	150,000	512.967

