

POLICE DEPARTMENT

STATEMENT OF PURPOSE

The mission of the Davis Police Department is to help create and maintain a community where all who live, work, learn and visit in the City of Davis may attain the highest quality of life and security. We do this by working with the community in promoting safety and reducing crime.



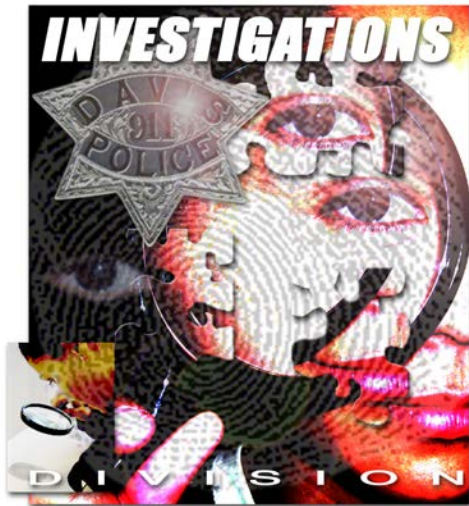
ADMINISTRATION - DIVISION 55

This division provides overall management, planning, coordination and evaluation of department functions. These include formulation of policy and professional standards, recruitment, hiring, employee training and compliance with state and federal standards, budget preparation and maintenance, purchasing, grant evaluation and application, and general research and development. The Police Chief's Community Advisory Board is administered within this division, as are investigation/resolution of citizen complaints and internal investigations and audits.



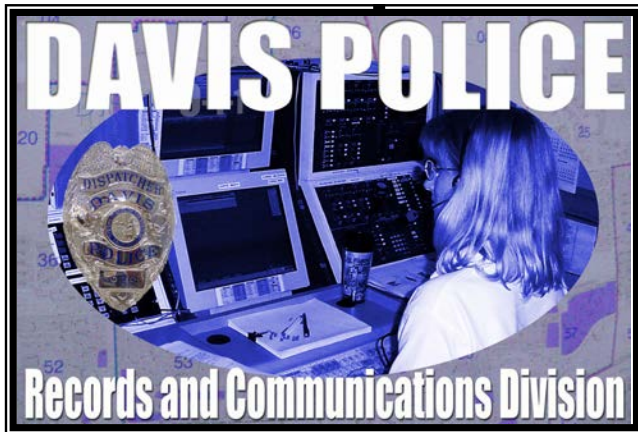
PATROL - DIVISION 56

This division provides first-line emergency response to crimes in progress, accidents, and tactical situations. The Patrol Division has primary responsibility to conduct initial investigations on most crimes and all traffic accidents occurring in the city. Enforcement of all federal, state and local ordinances is provided, including traffic and bicycle regulations. Other tasks include noise enforcement, miscellaneous calls for service, community oriented policing unit including school resource officer and youth diversion, bicycle patrol officers, specialized enforcement, SWAT/hostage negotiation, bomb disposal, crime analysis, crime prevention, and oversight of the Volunteer, Reserve and Cadet programs.



INVESTIGATIONS - DIVISION 57

This division handles major criminal investigations of all types involving adult and juvenile offenders, as well as missing persons of all ages. Evidence and property is processed and maintained, produced for legal proceedings, and disposed of per legal requirements. Division members also participate in the Yolo County narcotics enforcement task force.



RECORDS & COMMUNICATIONS - DIVISION 58

This division receives all Emergency 911 and non-emergency calls for service and ensures that appropriate resources are dispatched on a timely basis, and maintains all departmental records and arrest warrants in accordance with federal, state and local law/ordinances. These processes are routinely audited by state and federal agencies. Other responsibilities include issuance of various permits, public counter/general information, assistance with a variety of administrative research projects, and live-scan fingerprinting.



PARKING ENFORCEMENT - DIVISION 59

This division provides parking enforcement in regulated areas within the city.

Revenues by Fund

<u>Source of Funds</u>	09-10 Actual	10-11 Actual	11-12 Budget	12-13 Budget
General Fund Support	13,238,707	12,728,892	12,923,832	13,480,566
General Fund Fees & Charges	397,372	357,700	392,566	377,727
General Fund Grants/Designated Revenue	196,665	142,262	113,913	50,373
Internal Service Funds	0	0	0	8,000
Public Safety Srv Fee/Tax	1,103,265	1,270,282	1,316,570	1,361,536
RDA Funds	0	195,836	206,976	0
Special Revenue Funds	400,901	151,122	65,000	150,991
Total Revenues	15,336,910	14,846,094	15,018,857	15,429,193

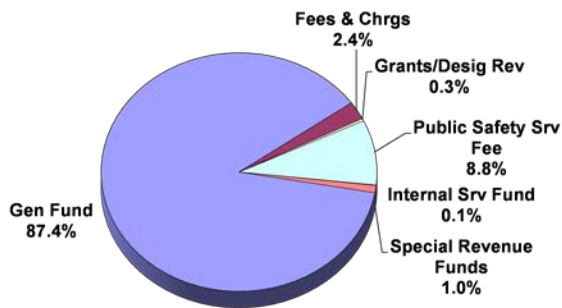
Expenses by Division

<u>Division</u>	09-10 Actual	10-11 Actual	11-12 Budget	12-13 Budget
Administration	2,509,535	2,321,159	2,776,153	2,634,126
Patrol	8,322,747	8,461,802	8,248,576	8,734,732
Investigative Services	2,228,740	1,681,777	1,554,051	1,736,587
Records & Communication	1,913,390	1,989,202	2,024,713	1,988,581
Parking Enforcement	362,498	392,154	415,364	335,167
Total Expenditures	15,336,910	14,846,094	15,018,857	15,429,193

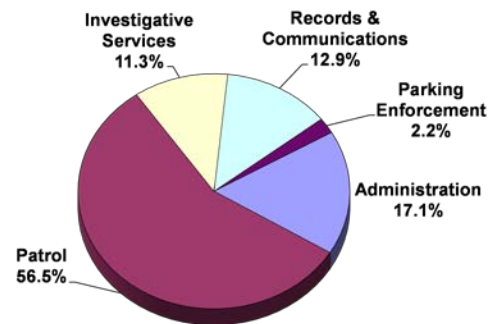
Expenses by Category

<u>Expenditures</u>	09-10 Actual	10-11 Actual	11-12 Budget	12-13 Budget
Capital Expenditures	9,858	0	0	8,000
Operating Expenditures	3,014,523	2,603,254	2,662,411	2,521,189
Salaries and Benefits	12,312,529	12,242,840	12,356,446	12,900,004
Total Expenditures	15,336,910	14,846,094	15,018,857	15,429,193

Source of Funds for 2012-13 Budget

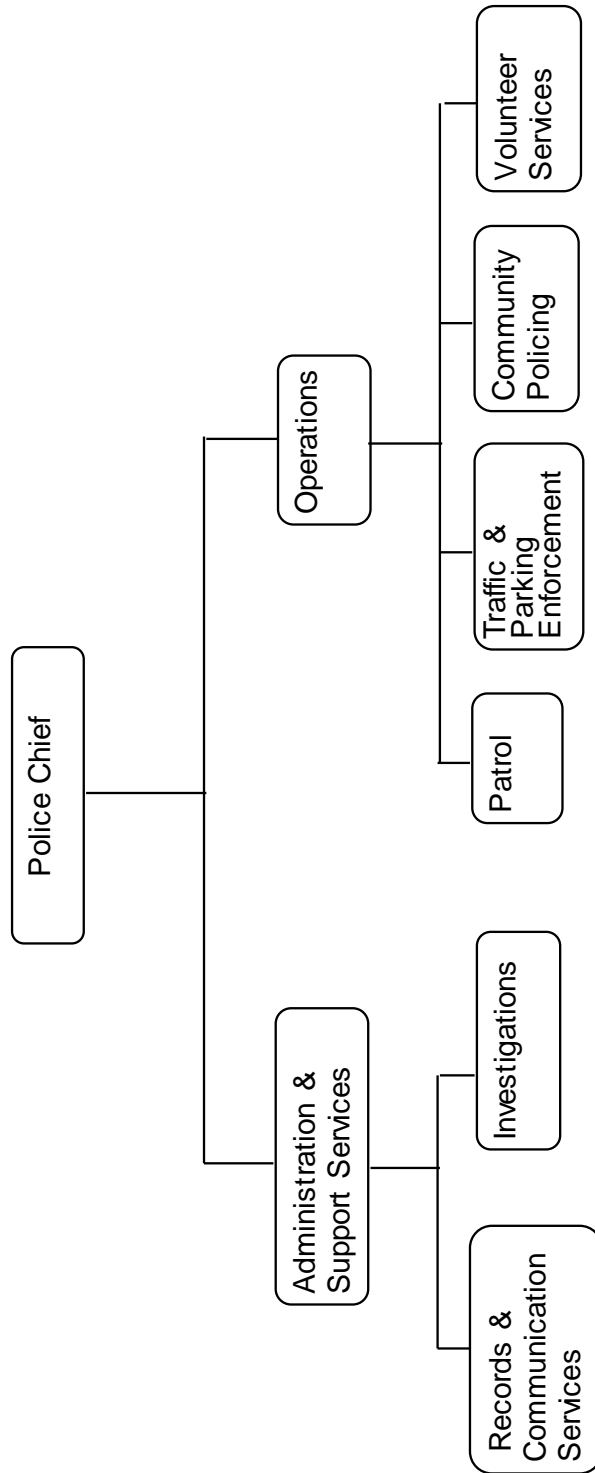


Expenses by Division



Department/Program	EXPENDITURES BY CATEGORY						FUNDING SOURCES				
	Salaries & Benefits w ot	Salaries & Benefits	Overtime	Professional Services	Other Expenses	Program Total	General Fund	General Fund Fees & Charges	General Fund Grants/ Designated Revenue	Total General Fund Support	Other Funds
POLICE											
5501 - General Administration	907,601	907,401	200	18,497	1,158,769	2,084,867	1,985,747	120	1,000	1,986,867	98,000
5603 - Training	475,792	469,093	6,699	0	73,467	549,259	529,259	0	20,000	549,259	0
5619 - Off-Duty Employment	31,225	0	31,225	0	806	32,031	0	32,031	0	32,031	0
5622 - Patrol Services	7,118,157	7,027,166	90,991	2,800	801,536	7,922,493	6,481,686	15,000	3,280	6,499,966	1,422,527
5629 - Court	320,365	244,965	75,400	0	3,388	323,753	323,753	0	0	323,753	0
5632 - Special Operations	128,599	121,018	7,581	0	10,536	139,135	139,135	0	0	139,135	0
5636 - Explosive Ordinance Disposal	11,666	6,142	5,524	0	32,431	44,097	18,004	0	26,093	44,097	0
5649 - K-9 Patrol	128,658	116,658	12,000	3,500	33,309	165,467	165,467	0	0	165,467	0
5663 - Volunteer Services - Comm. Svcs Dept.	41,878	41,878	0	0	0	41,878	41,878	0	0	41,878	0
5665 - Volunteer Services - Police Dept.	41,878	41,878	0	0	24,000	65,878	65,878	0	0	65,878	0
5755 - Investigations	1,419,807	1,374,807	45,000	34,450	96,681	1,550,938	1,543,738	7,200	0	1,550,938	0
5756 - YONEI	145,368	125,115	20,253	38,837	1,444	185,649	185,649	0	0	185,649	0
5815 - Records	413,635	413,335	300	20,000	27,683	461,318	321,468	139,850	0	461,318	0
5817 - Communications	1,423,910	1,403,910	20,000	1,500	101,853	1,527,263	1,343,737	183,526	0	1,527,263	0
5928 - Parking Enforcement	291,465	291,223	242	0	43,702	335,167	335,167	0	0	335,167	0
TOTAL POLICE	12,900,004	12,584,589	315,415	119,584	2,409,605	15,429,193	13,480,566	377,727	50,373	13,908,666	1,520,527

POLICE DEPARTMENT



Regular Full Time	95.00
Regular Part Time	-
Temporary Part Time	1.28
Total FTE's	96.28



**POLICE DEPARTMENT
HUMAN RESOURCES FY 12/13**

Position Title	10/11 FTE's	11/12 FTE's	12/13 FTE's
ADMINISTRATIVE SERVICES MANAGR	1.00	1.00	1.00
ASSISTANT POLICE CHIEF	1.00	1.00	2.00
CRIME ANALYST	1.00	1.00	0.00
EVID/PROPERTY/CRIME SCENE TECH	1.00	1.00	1.00
LEAD PUBLIC SAFETY DISPATCHER	0.00	0.00	0.00
PD INTELLIGENCE/RESOURCE ANALYST	0.00	0.00	1.00
POLICE CAPTAIN	1.00	1.00	0.00
POLICE CHIEF	1.00	1.00	1.00
POLICE CORPORAL	0.00	6.00	6.00
POLICE LIEUTENANT	3.00	4.00	4.00
POLICE OFFICER	45.00	40.00	41.00
POLICE RECORDS SPECIALIST II	4.00	4.00	4.00
POLICE SERGEANT	9.00	8.00	8.00
POLICE SERVICE SPECIALIST	4.00	4.00	8.00
POLICE SERVICE SPECIALIST SUPERVISOR	0.00	0.00	1.00
PUBLIC SAFETY DISPATCH SUPERV	2.00	2.00	2.00
PUBLIC SAFETY DISPATCHER I	2.00	2.00	1.00
PUBLIC SAFETY DISPATCHER II	10.00	10.00	11.00
RECORDS SUPERVISOR	1.00	1.00	1.00
SECRETARY TO POLICE CHIEF-CONF	0.00	0.00	1.00
YOUTH INTERVENTION SPECIALIST	1.00	1.00	1.00
TOTAL REGULAR FULL-TIME FTE'S	87.00	88.00	95.00
COMMUNITY SRVC OFFCR (BUDGET)	2.88	2.40	1.11
POLICE RECORDS SPECIALIST	0.48	0.00	0.00
POLICE SERVICE SPECIALIST	0.49	0.00	0.00
PUBLIC SAFETY DISPATCHER II	0.17	0.17	0.17
TOTAL TEMPORARY PART-TIME FTE'S	4.02	2.57	1.28
TOTAL POLICE FTE'S	91.02	90.57	96.28



ADMINISTRATION - DIVISION 55

Major Accomplishments in FY 2011-12

- Began update of 2012-2014 Strategic Plan
- Selected replacement in-car camera and computer system and began project implementation
- Implemented dispatch operations for UC Davis Fire Department
- Implemented AB109 monitoring and analysis within PD operations

Plans / Goals for FY 2012-13

- Continue to refine 2012-2014 Strategic Plan
- Complete replacement of in-car camera and computer systems
- Continue to refine dispatch operations for UC Davis Fire Department
- Continue to refine AB109 program within department operations

How We Measure Up

The number of Police Officers in the Davis Police Department is compared to other area agencies.

Number of Police Officers			
Davis	West Sacramento	Woodland	Chico
61	68	64	94

Part I crimes include: murder, rape, robbery, aggravated assault, burglary, larceny-theft, and motor vehicle theft.

PART I CRIME RATES 2011 (Preliminary)			
Davis	West Sacramento	Woodland	Chico
1,613	1,561	1,366	2,432

Revenues by Fund

<u>Source of Funds</u>	09-10 Actual	10-11 Actual	11-12 Budget	12-13 Budget
General Fund Support	2,061,731	2,126,242	2,601,493	2,515,006
General Fund Fees & Charges	540	180	120	120
General Fund Grants/Designated Revenue	65,638	104,737	84,540	21,000
Internal Service Funds	0	0	0	8,000
Public Safety Srv Fee/Tax	90,000	90,000	90,000	90,000
Special Revenue Funds	291,626	0	0	0
Total Revenues	2,509,535	2,321,159	2,776,153	2,634,126

Expenses by Category

<u>Expenditures</u>	09-10 Actual	10-11 Actual	11-12 Budget	12-13 Budget
Capital Expenditures	1,217	0	0	8,000
Operating Expenditures	1,547,999	1,263,218	1,363,404	1,242,733
Salaries and Benefits	960,319	1,057,941	1,412,749	1,383,393
Total Expenditures	2,509,535	2,321,159	2,776,153	2,634,126

**SUMMARY OF MAJOR
BUDGET CHANGES**

There are no major budget changes.

PATROL - DIVISION 56

Major Accomplishments in FY 2011-12

- Selected replacement in-car camera and computer system and began planning implementation
- Continued crisis intervention training for patrol officers and dispatchers
- Successful completion of final year of OTS Avoid grant and assisted allied agency assuming administration for new grant
- Completed radar refresher training for patrol officers

Plans / Goals for FY 2012-13

- Complete replacement of in-car camera and computer systems in patrol vehicles
- Continue crisis intervention training of patrol officers and dispatchers for dealing with mentally ill persons
- Continue to refine AB109 monitoring and analysis
- Participate in 3rd OTS Avoid grant operations administered by allied agency.

How We Measure Up

The Patrol Division handled over 57,000 calls for service in 2011. Over 4,700 reports and cases were written.

Revenues by Fund				
<u>Source of Funds</u>	09-10 Actual	10-11 Actual	11-12 Budget	12-13 Budget
General Fund Support	7,105,656	6,849,936	6,625,242	7,235,801
General Fund Fees & Charges	84,605	71,202	95,415	47,031
General Fund Grants/Designated Revenue	46,259	37,525	29,373	29,373
Public Safety Srv Fee/Tax	1,013,265	1,180,282	1,226,570	1,271,536
RDA Funds	0	195,836	206,976	0
Special Revenue Funds	72,962	127,021	65,000	150,991
Total Revenues	8,322,747	8,461,802	8,248,576	8,734,732

Expenses by Category				
<u>Expenditures</u>	09-10 Actual	10-11 Actual	11-12 Budget	12-13 Budget
Capital Expenditures	8,641	0	0	0
Operating Expenditures	1,066,546	1,014,606	932,973	912,306
Salaries and Benefits	7,247,560	7,447,196	7,315,603	7,822,426
Total Expenditures	8,322,747	8,461,802	8,248,576	8,734,732

**SUMMARY OF MAJOR
BUDGET CHANGES**

There are no major budget changes at this time.

INVESTIGATIONS - DIVISION 57

Major Accomplishments in FY 2011-12

- Continued to proactively track registered sex offenders residing in Davis
- Provided tactical training to patrol officers for search warrant entry
- Established more efficient identity theft procedures and assistance to citizens reporting these types of crimes
- Cross-trained a detective to provide extra help when there is an influx of sexual assault or child abuse cases

Plans / Goals for FY 2012-13

- Increase quality of initial patrol-level investigations, evidence gathering, and report writing by providing roll call trainings to patrol officers on investigative topics
- Work with other units within the Police Department to increase support provided to the Investigations unit
- Enhance the unit's ability to conduct cyber-crime investigations by working with City Information Services to get specialized equipment and optimize capabilities we already have
- Continue to assess how we process high technology/computerized evidence while researching evolving ideas and models for processing these types of evidence

How We Measure Up

The Investigations Division handled 495 cases during 2011. Cases included sexual assault and rape, missing persons, assault against persons, property crimes and identity theft, and processing of sex and drug registrants.

INVESTIGATIONS DIVISION

Revenues by Fund

<u>Source of Funds</u>	09-10 Actual	10-11 Actual	11-12 Budget	12-13 Budget
General Fund Support	2,101,205	1,644,297	1,546,851	1,729,387
General Fund Fees & Charges	18,666	13,379	7,200	7,200
General Fund Grants/Designated Revenue	84,768	0	0	0
Special Revenue Funds	24,101	24,101	0	0
Total Revenues	2,228,740	1,681,777	1,554,051	1,736,587

Expenses by Category

<u>Expenditures</u>	09-10 Actual	10-11 Actual	11-12 Budget	12-13 Budget
Operating Expenditures	226,686	161,047	173,475	171,412
Salaries and Benefits	2,002,054	1,520,730	1,380,576	1,565,175
Total Expenditures	2,228,740	1,681,777	1,554,051	1,736,587

**SUMMARY OF MAJOR
BUDGET CHANGES**

There are no major budget changes.

RECORDS & COMMUNICATIONS - DIVISION 58

Major Accomplishments in FY 2011-12

- Implemented "Clear Text" radio communications procedures
- Began installation and setup of "Reverse 911" system for community alerting
- Implemented UC Davis Fire dispatch operations
- Continued 911 education in primary schools

Plans / Goals for FY 2012-13

- Implement Reverse 911 community alerting system
- Continue to assist with AB109 program monitoring
- Refine UC Davis Fire dispatching operations
- Continue 911 education programs in primary school classrooms
- Convert prior years hardcopy police reports to optical storage

TOTAL CALLS FOR SERVICE		
<u>2009</u>	<u>2010</u>	<u>2011</u>
56,315	57,540	60,930

How We Measure Up

Total calls for service over a three-year span.
Over 85,000 telephone calls were handled by Dispatch.

TOTAL REPORTS PROCESSED		
<u>2009</u>	<u>2010</u>	<u>2011</u>
5,765	5,403	4,791

The Records Division processes all reports and official documents generated by the Police Department

No. 58

Revenues by Fund

<u>Source of Funds</u>	09-10 Actual	10-11 Actual	11-12 Budget	12-13 Budget
General Fund Support	1,607,617	1,716,263	1,734,882	1,665,205
General Fund Fees & Charges	293,561	272,939	289,831	323,376
Special Revenue Funds	12,212	0	0	0

Total Revenues	1,913,390	1,989,202	2,024,713	1,988,581
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Expenses by Category

<u>Expenditures</u>	09-10 Actual	10-11 Actual	11-12 Budget	12-13 Budget
Operating Expenditures	134,261	120,864	146,387	151,036
Salaries and Benefits	1,779,129	1,868,338	1,878,326	1,837,545
Total Expenditures	1,913,390	1,989,202	2,024,713	1,988,581

**SUMMARY OF MAJOR
BUDGET CHANGES**

There are no major budget changes.

PARKING ENFORCEMENT - DIVISION 59

Major Accomplishments in FY 2011-12

- Assist with abatement of abandoned vehicles
- Continued promoting the use of peripheral on-street and off-street parking spaces, freeing up Downtown Core parking spaces for use by customers and visitors.

Plans / Goals for FY 2012-13

- Continue to review and revise parking ordinances as necessary.
- Continue to work with businesses, residential associations and individuals regarding parking issues and potential solutions.

How We Measure Up

The Parking Enforcement division typically issues about 18,000 parking citations per year, in regulated areas of the city. They also assist with traffic control during special events and major incidents.

No. 59

Revenues by Fund

<u>Source of Funds</u>	09-10 Actual	10-11 Actual	11-12 Budget	12-13 Budget
General Fund Support	362,498	392,154	415,364	335,167

Total Revenues	362,498	392,154	415,364	335,167
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Expenses by Category

<u>Expenditures</u>	09-10 Actual	10-11 Actual	11-12 Budget	12-13 Budget
Operating Expenditures	39,031	43,519	46,172	43,702
Salaries and Benefits	323,467	348,635	369,192	291,465

Total Expenditures	362,498	392,154	415,364	335,167
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**SUMMARY OF MAJOR
BUDGET CHANGES**

There are no major budget changes.