

The purpose of the City Attorney is to provide legal advice and services so city activities, staff recommendations, council policies and administrative procedures are undertaken after consideration of sound professional advice, and to provide or arrange for appropriate representation for the City in all legal proceedings.



LEGAL & LITIGATION ISSUES – DIVISION 06

General legal and litigation services are provided primarily through a contract with the law firm of McDonough, Holland & Allen and have been since FY 1986-87. This firm has significant public law and municipal experience. Our designated City Attorney is Harriet Steiner, though we draw upon any number of lawyers at the firm depending upon the number and variety of legal issues to be addressed each month.

CONTRACT LEGAL SERVICES

- Provide legal advice to city staff and officials
- Review, revise, prepare legal documents
- Defend the City in litigation
- Represent the City before judicial or administrative boards and agencies
- Provide information to the public on city ordinances and regulations
- Conduct legal action to enforce violations of city regulations
- Provide legal advice at Council meetings

Major Accomplishments in FY 2009-10

- Assisted with legal issues related to human resources, development projects, applications before the City, etc.
- Represented the City in litigation

Plans / Goals for FY 2010-11

- Provide initial response to city inquiries within two hours (90%)
- Streamline and reduce requests for legal services

Revenues by Fund

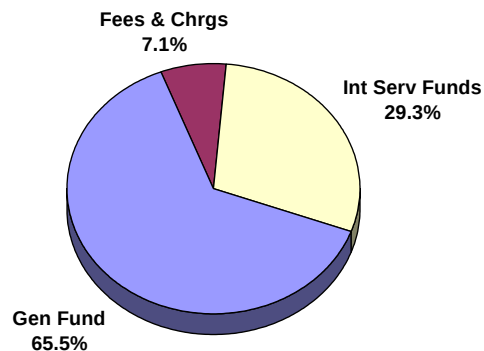
<u>Source of Funds</u>	07-08 Actual	08-09 Actual	09-10 Budget	10-11 Budget
General Fund Support	326,781	348,155	336,187	326,744
General Fund Grants/Designated Revenue	14,021	13,997	26,780	36,223
Internal Service Funds	64,242	150,000	150,000	150,000
RDA Funds	0	49,269	0	0

Total Revenues	405,044	561,421	512,967	512,967
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Expenses by Category

<u>Expenditures</u>	07-08 Actual	08-09 Actual	09-10 Budget	10-11 Budget
Operating Expenditures	405,044	561,421	512,967	512,967
Total Expenditures	405,044	561,421	512,967	512,967

Source of Funds for 2010-11 Budget



Department Summary

		EXPENDITURES BY CATEGORY					FUNDING SOURCES				
Department/Program	Salaries & Benefits wot	Salaries & Benefits	Overtime	Professional Services	Other Expenses	Program Total	General Fund	General Fund Fees & Charges	General Fund Grants/ Designated Revenue	Total General Fund Support	Other Funds
CITY ATTORNEY											
0610 - Legal & Litigation Services	0	0	0	512,967	0	512,967	326,744	0	36,223	362,967	150,000
TOTAL CITY ATTORNEY	0	0	0	512,967	0	512,967	326,744	0	36,223	362,967	150,000

