



City of Davis

Utility Rate Advisory Commission Special Meeting Minutes
Community Chambers Conference Room, 23 Russell Boulevard, Davis CA 95616
Thursday, May 4, 2017
7:00 P.M.

Commissioner Members Present: Gerry Braun (Chair), Jacques Franco, Lorenzo Kristov, Richard McCann, Elaine Roberts-Musser

Absent: Olof Bystrom, Johannes Troost

Staff Present: Stan Gryczko, Assistant Public Works Director

Additional Attending: Richard Tsai, Environmental Resources Manager
Adrienne Heinig, Administrative Analyst

1. Call to Order and Roll Call

Meeting was called to order by Chairperson Braun at 7:04p.m.

2. Approval of Agenda

J Franco moved, seconded by R McCann, to approve the agenda. The motion passed by all present.

3. Public Comment

None.

4. Regular Items

A. Review of the Top-Ranked Response to the Request for Proposals for the Organics Processing Facility Feasibility Analysis.

G Braun introduced the item. R Tsai provided the background information – why the city is conducting the study, and the issue of increasing costs due to the Yolo County Landfill tipping fee increases. Additionally, city staff and elected officials have been approached by companies working with organics, and the study would provide the information to make informed decisions that would benefit the community of Davis. It is also anticipated that the study will be used as reference during discussions about organic waste in the future. The last phase of the Wastewater Treatment Plant upgrade opens up land for use, and the study will help the community decide if an organics processing facility is feasible, and a good use for the land.

When asked what the other uses of the land might be, S Gryczko replied that there is a host of potential uses, including agricultural, habitat, and green energy.

J Franco inquired about staff timelines for the study, and stated that a processing facility makes sense. He asked about the environmental impacts, and other impacts to Yolo County if the city discontinued the use of the landfill, or if surrounding cities would also divert their organics waste to Davis. He asked if staff considered co-digesting material at the new Wastewater Treatment Plant. S Gryczko replied that the idea had been discussed, however the project would have to be a new capital improvement project as the plant does not have the digestive space.

R Tsai detailed that Environmental Resources staff reviewed the four proposals submitted to the City by ranking each application with scoring sheets. For the initial review, the proposed cost was not considered. After the first review, Clements Environmental Corporation (Clements) was ranked the highest. After price was included, Clements was the second lowest price proposer. The recommendation was presented by staff to the Natural Resources Commission (NRC), which voiced concern about the distance of the main office of Clements from Davis. R Tsai stated that Clements is associated with three other firms, and although the principal office is in Southern California, one of the associated firms is in Sacramento. In addition, the proposal included pricing for twelve trips to Davis, for the kickoff, site visits, and public presentations.

J Franco also voiced concern about the firm being located in Southern California, and more familiar with permitting than planning. He discussed HDR, and the work they have done with UC Davis, highlighting the firm's experience and solid waste planning expertise. R Tsai stated that Clements presented a strong proposal, and specifically spoke to understanding the needs of the community. For Davis, community engagement is key.

R Tsai reviewed the projects that Clements included as reference in the proposal, and when asked if staff had contacted the reference agencies provided in the proposal, he responded that was the next step.

The Commission discussed the Scope of Work and provided the following comments:

- Within the first paragraph, rework the last sentence to read: “will provide a *matrix* of the most environmentally and economically preferred technology for that site, *that meets State diversion requirements.*”
- Request the consultant review tipping fees at Yolo County Landfill and other landfills in the area (how the fee compares)
- For subtask 4.1.3 – add discussion about the potential for heat and energy recovery
- For subtask 4.1.6 – consider a definition of the term “strategic” – defined as environmentally preferred methodology providing customer satisfaction.
- Within subtask 4.1, include discussion with vendors to ensure that product and equipment descriptions are accurate and the information is valid
- For Task 6, provider must provide accurate and up to date information on technology they are providing in regard to city requirements.

Following the discussion, L Kristov moved, seconded by R McCann, to support the staff recommendation to award the contract to Clements Environmental Corporation, and approve the Scope of Work, as amended. The motion passed by the following votes:

Ayes: Braun, Franco, Kristov, McCann, Roberts-Musser

Noes:

Absent: Bystrom, Troost

5. Adjourn.

G Braun moved to adjourn the meeting, seconded by L Kristov. The motion was passed by all present and the meeting was adjourned at 8:27p.m.

Respectively Submitted by,

Adrienne Heinig
Administrative Analyst I