1. **Called to Order:**
The meeting was called to order at 7:15 p.m.

2. **Approval of Agenda:**
   Commissioner Wise moved to approve the agenda, seconded by Commissioner Kalman. The motion passed unanimously.

3. **Approval of Agenda:**
   Commissioner Kalman moved to approve the July 15, 2013 and August 7, 2013 minutes of the Commission, seconded by Chairperson Wolf. The motion passed unanimously.

4. **Public Comment:**
   None.

5. **Commissioner and Staff Communications:**
   Staff provided follow-up information on the final adoption of the Affordable Housing Ordinance revisions, as acted upon by the City Council at their August 27, 2013 meeting.

6. **Business Items:**
   **A. Consolidated Action Plan Evaluation Report (CAPER)- Public Hearing.**
   Staffperson Foster presented the item. Acting Chairperson Templeton opened and closed the public hearing. Commissioners asked questions about the city’s fair housing program
and how it used to correlate with mediation services. Members of the commission stated
observation of a need for mediation services and requested more information about the
volunteer actions underway to create a new mediation program outside of the city.

Following discussion, the Commission made the following motions:

- Commissioner Steidlhammer made a motion, seconded by Commissioner Kalman,
to approve staff recommendation #1 for the City Council to hold a public hearing
to provide the public with another opportunity to comment on the CAPER, and
- Commissioner Steidlhammer made a motion, seconded by Commissioner Kalman,
to approve staff recommendation #2 to submit the CAPER as attached to the U.S.
Department of Housing and Urban Development (HUD) with the inclusion of the
comments received during the review period for the report and in the public
hearings. The motion passed unanimously.

B. Draft Housing Element Follow-up Item.
Staffperson Foster presented the item and explained staff’s intent to make the necessary
changes to comply with state law as it relates to the land inventory for the Housing
Element. Staffperson Foster indicated that staff was in communication with the city
attorney’s office and would ultimately be working with the State Department of Housing
and Community Development (HCD) to get the Housing Element through the required
state review and certification process. Staff also confirmed inclusion of a new program
action item in the draft Housing Element to review outcomes of the allowances for
accessory dwelling units within the city’s affordable housing program, consistent with
City Council direction on follow-up review of this policy change.

Following discussion, the Commission made the following motions:

- Commissioner Steidlhammer made a motion, seconded by Commissioner Wolf, that
staff moves forward with these two items, as they relate to the draft Housing
Element, with the discussion and feedback provided by the Commission and with
the intent to comply with state law in an effort to gain HCD certification. As part
of this motion, the Commission also asked that staff keep them informed of
progress with the City’s Housing Element.

C. Affordable Housing Strategic Plan (Work Plan)
Staffperson Foster presented an overview of the city’s affordable housing program and
current housing assets, and provided staff recommendations for strategically planning
future use of affordable housing resources. Commissioners asked questions about
individual projects, requested that this document be treated as a living document that gets
reviewed and updated regularly, suggested additional funding information be
incorporated into the document, and asked for staff to provide more information on
planning for special needs housing.

Following discussion, the Commission made the following motions:

- Chairperson Wolf made a motion, seconded by Commissioner Toney, to accept
staff recommendations for the Affordable Housing Strategic Plan (Work Plan),
with their request of a special needs housing evaluation to be completed in the
future and based on the intent that this document will be referenced and updated regularly. The motion passed unanimously.

D. Social Services Commission Workplan.
Staffperson Foster reviewed the workplan and the commission added an item to discuss special needs housing at their November meeting.

7. Adjournment
Chairperson Wolf made a motion to adjourn the meeting, seconded by Commissioner Kalman. The motion passed unanimously.
The meeting ended at 9:28 p.m.

Respectively Submitted by,

Danielle Foster
Housing and Human Services Superintendent