



**City of Davis**  
**Social Services Commission Minutes**  
**Community Chambers, 23 Russell Boulevard, Davis, CA 95616**  
**Monday, January 28, 2019 at 7:00 P.M.**

**Commission Members:** Claire Goldstene, Vice Chair; Donald Kalman; Susan Perez; Ann Privateer; Kurt Snipes; Tracy Tomasky, Chair; Georgina Valencia; R. Matthew Wise

**Council Liaison:** Brett Lee, Regular; Dan Carson, Alternate

**Staff:** Ginger Hashimoto, Management Analyst, City Manager's Office

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**1. Call to Order & Roll Call**

*Members Present: Claire Goldstene, Vice Chair; Donald Kalman; Susan Perez; Ann Privateer; Kurt Snipes; Tracy Tomasky, Chair; Georgina Valencia; and R. Matthew Wise*

*Also Present: Ginger Hashimoto, Management Analyst, City Manager's Office; Zoe Mirabile, City Clerk; and Kelly Stachowicz, Assistant City Manager, City Manager's Office*

*Tomasky called the meeting to order at 7 p.m.*

**2. Welcome New Members and Introductions**

*Tomasky welcomed the Commission's two new members. Each Commissioner introduced themselves.*

**3. Approval of Agenda**

*Wise moved to approve the agenda with a second by Valencia.*

*The motion passed by the following 6-0-0 vote:*

*AYES: Goldstene, Kalman, Privateer, Snipes, Tomasky, Valencia, and Wise*

*NOES: None*

*ABSTAIN: None*

**4. Brief Announcements from Staff, Commissioners, and Liaisons**

*Wise mentioned the lawsuit that the State filed against the City of Huntington Beach for not meeting regional housing needs including affordable housing targets. Wise explained that this news is pertinent to the Commission's recent discussions.*

**5. Public Comment**

*None.*

## 6. Consent Items

### A. Approval of Minutes

**December 17, 2018**

*Valencia moved to approve the minutes with a second by Wise.*

*The motion passed by the following 5-0-1 vote:*

*AYES: Kalman, Privateer, Snipes, Tomasky, Valencia, and Wise*

*NOES: None*

*ABSTAIN: Goldstene*

## 7. Regular Items

### A. Designation of Chair and Vice Chair

*Hashimoto provided a brief overview of the election methods, which include either:*

- *Issuing a formal motion naming specific individuals to specific positions, with a second, and a majority vote*  
*OR*
- *Completing a vote chart and publicly sharing the results*

*After some discussion, Kalman moved to nominate Valencia as Chair. The motion did not receive a second as Valencia expressed her preference to serve as Vice Chair. Valencia moved to nominate Goldstene as Chair and Valencia as Vice Chair with a second by Kalman. Hashimoto clarified that even though Goldstene's term ends in June 2019, she is eligible to serve as Chair. If Goldstene decides to not seek reappointment, the Commission can designate a new Chair in June 2019.*

*The motion passed by the following 6-0-0 vote:*

*AYES: Goldstene, Kalman, Privateer, Snipes, Tomasky, Valencia, and Wise*

*NOES: None*

*ABSTAIN: None*

### B. Overview of Commission Handbook, Rules, and Meeting Procedures

*Hashimoto introduced the City Clerk, Zoe Mirabile, who provided a broad overview on the Brown Act, AB 1234, as well as general City policies and procedures related to Commissions. Highlights include the following:*

- *Brown Act restricts and constrains your behavior as a legislative body and as individual public officials. Main premise is that meetings and commission discussions should take place in the public, with appropriate public notice given.*

- *Serial meetings are prohibited—direct communication, intermediaries or technology to develop a collective concurrence outside of a meeting*
- *Email:*
  - *Refrain from using “reply all”*
- *Blogging/Social Media:*
  - *Be careful not to take a position or make a commitment prior to commission action*
  - *Less than a quorum at all times*
- *Your dealings must always be fair, equitable, honest, and in the best interest of the community and not that of special interest groups. Be mindful of any personal bias – either for or against – and how it may impact your decision making process. Your obligation is to represent a broad-based view of the community’s long-range interests.*
- *Keep an open mind. When receiving written or oral public testimony, discern between fact and opinion as well as those concerns, which are relevant, and those that are secondary to the issue at hand. Keeping an open mind will make it easier for you to understand all sides of an issue before you make a judgment or take a position.*
- *Appreciate differences in approach and points of views. Diversity of ideas sustains a thoughtful dialogue. Articulate your own ideas: your individual voice is a critical part of the whole dialogue.*
- *Review and make recommendations to the City Council on matters within the commission’s scope of responsibility as set forth in the authorizing resolution, and promote increased public awareness, public input and citizen participation into the determination of city policies.*
- *At times, Council may not agree with your recommendation. Remember that your commission recommendation is one of the many considerations that City Council takes into account when making a decision. The City Council not only considers your advice, but also budget demands, regional, state and national issues, and advice from other parties – such as staff or the city attorney. Their job is to consider the total picture and make the appropriate decision to best serve our community. Disagreement with a commission’s recommendation is never a reflection on the commission’s work.*
- *Come to the meetings prepared.*
  - *Read your packet. Be familiar with what is on the agenda.*
  - *Email your staff liaison with any questions that you have to obtain a better understanding of the item.*
  - *If you are unsure about something during the meeting, ask for clarification. On behalf of the public, your understanding of issues is important.*
  - *Review each agenda item ahead of the meeting to determine if you may have a conflict due to property or monetary interests.*
  - *Make sure that you understand what action you are being called upon to take for each agenda item.*

- *During meetings various opinions will be explored and factual information brought forward. Weigh this against the city's Ordinances, policies and other adopted regulations to determine how to best serve the public interest.*
- *Public testimony = Provide opportunity for public comment on agenda items. Members of the public are not included in commission deliberation. No back and forth discussion, unless brief questions for clarification.*
- *Your appointment does not empower you to supervise city staff.*
- *Commission requests that require significant staff time or expand commission scope/work plan should be approved by the City Council.*

*Goldstene asked for clarification regarding the City's policy for who is eligible to serve on a Commission—specifically about the City's provision allowing individuals who own a business in Davis. Mirabile answered that staff added that provision a few years ago at the request of a Councilmember who wanted to expand Commission diversity. Mirabile elaborated that the thinking was that similar to residents, business owners "have skin in the game" in terms of having to pay taxes and abide by City policies.*

*Valencia asked for clarification regarding the City's policy for when an Alternate fills a Regular vacancy. Mirabile responded that Alternates automatically fill a Regular vacancy when the vacancy occurs mid-term. If, however, the Regular vacancy occurs as a result of a term ending, the City Council retains the decision-making authority to appoint the Alternate or another candidate to fill the vacancy.*

### **C. Authorizing Resolution Review and 2019 Work Plan**

*Hashimoto reviewed the Commission's authorizing resolution and asked Commissioners to discuss ideas that staff could use to create a 2019 work plan. Ideas included:*

- *Requesting a report from Yolo County Housing*
- *Continuing to focus on homelessness*
- *Looking for innovative ways to capture data and become more proactive than reactive*
- *Developing an inventory for upcoming homeless services funding and how the City could capitalize on the opportunities*
- *Examine rent stabilization and the impact of the failure of Proposition 10*
- *Inviting more guest speakers to make educational presentations*
- *Continuing to partner with the University on areas of common interest*
- *Revisiting the CDBG/HOME processes*
- *Becoming more involved in the Regional Housing Need Allocation process and Housing Element Update*
- *Devising ways to better evaluate how programs are working*

**8. Commission and Staff Communications**

**A. Development Project Update.**

*Stachowicz shared a brief update on Pacifico including a recap of the community meeting Yolo County organized on January 10, 2019.*

**9. Adjourn**

*Tomasky adjourned the meeting at 8:56 p.m.*