



**CITY OF DAVIS
SOCIAL SERVICES COMMISSION
MEETING MINUTES**

Monday, March 16, 2015

7:00 pm

Community Chambers

23 Russell Blvd.

Davis, CA 95616

**Social Services
Commission Members
Present:** Claire Goldstene, Donald Kalman, Ann Privateer (Alternate)
Mindy Romero, Tracy Tomasky, Bernita Toney,
R. Matthew Wise, Jenna Templeton (Vice Chairperson- Acting Chair)

Council Liason: Robb Davis

Staff: Danielle Foster, Housing and Human Services Superintendent
Adrienne Heinig, Administrative Aide

**Members of the Public
Present:** Tania Prshewlozky, Joanne Bell, Christi Skibbins, Brett Lee, Robyn Waxman

1. Called to Order:

The meeting was called to order at 7:07 p.m. by Acting-Chairperson Templeton.

2. Approval of Agenda:

Commissioner Wise moved to approve the agenda. This was seconded by Commissioner Kalman, and the motion passed unanimously.

3. Appointment of Commission Chairperson and Vice Chairperson.

After discussion, the Commission appointed Jenna Templeton as Chair, and Matthew Wise as Vice Chair.

4. Approval of the Minutes:

Commissioner Kalman moved to approve the minutes of January 26, 2015, with one minor correction. This was seconded by Commissioner Goldstene. The motion passed unanimously.

Commissioner Kalman moved to approve the minutes of March 2, 2015 as written, seconded by Commissioner Goldstene. The motion passed, with Commissioner Romero abstaining due to absence.

5. Public Comment:

Brett Lee spoke to the Commission regarding the Community Development Block Grant (CDBG) funding recommendations for public services grants. He expressed his opinion that in affirming the Critical Needs list each year, Council intended to address five priority areas of needs. While he agreed that the council discussion did include a debate on higher minimums for grant allocations and a more strategic approach to funding, that discussion had not yet been fully explored, and he believed further discussion would be warranted before changes should be implemented in the grant process. He also thanked the Commission for their work in the grant process.

Tania Prshewlozky spoke to the commission about ongoing housing issues she and her family have been experiencing as residents of the Pacifico affordable housing cooperative.

6. Commissioner and Staff Communications:

Commissioner Privateer mentioned an article in the New York Times regarding photography exhibitions from individuals who are homeless in Paris.

7. Business Items:

A. Staff Recommendations and Information- CDBG and Home Investment Partnerships Program (HOME) Request for Proposals Process.

Staffmember Foster reviewed the staff report and presented the staff recommendations for the 2015/2016 CDBG/HOME program year. She highlighted the expected allocation from HUD, based on the notification of award the City received early this year. She explained the background of the recommendations from staff, and the rationale behind the recommended shift in focus for the public services grants.

Following staff recommendations, Commissioner Templeton opened public comment on this item. Joanne Bell, executive director of Citizens Who Care, spoke on behalf of her program and expressed her appreciation for the funding Citizens Who Care has received from the CDBG program in the past.

B. CDBG and HOME Commission Deliberations.

Staffmembers Foster and Heinig answered Commission questions on the CDBG public services, administration and HOME projects. Due to a conflict of interest, Commissioner Romero recused herself and left the room for the discussion on CDBG public facility projects and the Owendale Rehabilitation application. She has a conflict of interest due to her role as chair of the Board of Directors for Mutual Housing California, the applicant for the Owendale project. After the discussion, the Commissioners submitted their individual funding recommendations for compilation on an excel spreadsheet for commission discussion and to determine the Commission's initial funding averages for each applicant.

C. Commission Funding Recommendations- CDBG and HOME.

The funding averages were projected and after some discussion, Councilmember Davis suggested the average allocations for each organization to receive funding be rounded up to the nearest thousand, if under the \$5,000 minimum allocation, or rounded down to the nearest thousand, if above the minimum grant amount. This list was presented to the commission, with a remainder of \$1,281. On the suggestion of Commissioner Wise, \$1,000 was added to the allocation for CommuniCare. Commissioner Toney moved to award the remaining \$281 to FARM Davis, seconded by Commissioner Kalman. The motion passed 7-1, with Commissioner Wise dissenting.

After the allocation of the remaining funds, the Commission reviewed the Public Services list for a final time. Commissioner Tomasky moved, and Commissioner Romero seconded, to recommend the Council approve the CDBG Public Service allocations as listed in the table below. This motion passed unanimously.

**SOCIAL SERVICES COMMISSION RECOMMENDATIONS
 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) –PUBLIC SERVICES**

ORGANIZATION	COMMISSION RECOMMENDATION
Center for Families	\$ 5,000
Citizens Who Care	\$ 5,000
CommuniCare Health Centers	\$ 7,000
Davis Community Meals - Homeless Outreach	\$ 9,000
Davis Community Meals - Shelter Resource Center	\$ 14,000
Davis Oral Health Project	\$ -
Elderly Nutrition Program - Meals on Wheels	\$ 7,000
Empower Yolo	\$ 9,000
FARM Davis	\$ 5,281
Northern Calif. Children's Therapy Center	\$ 5,000
Short Term Emergency Aid Committee	\$ 7,000
Yolo Community Care Continuum	\$ 9,000
Yolo County Court Appointed Special Advocate Program	\$ 5,000
Total Public Service	\$ 87,281

The Commission then discussed the funding recommendations for both Public Facilities applications. For this discussion, Commissioner Romero again left the room. Following discussion, Commissioner Goldstene moved, seconded by Commissioner Templeton, to approve the staff recommendations as listed in the staff report (shown below) for the Public Facilities allocations. The motion passed unanimously with Commissioner Romero absent.

**SOCIAL SERVICES COMMISSION RECOMMENDATIONS
 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) –PUBLIC FACILITIES AND ADA IMPROVEMENTS AND REPAIRS**

ORGANIZATION	COMMISSION RECOMMENDATION
City of Davis ADA Projects	\$ 320,000
Mutual Housing California and Yolo Mutual Housing Association - Owendale Mutual Housing Community Rehabilitation	\$ 113,218
Total Public Facilities	\$ 433,218*

* Includes \$55,000 in prior year funding.

Next, Commissioner Romero rejoined the conversation and the Commission discussed the funding recommendations for CDBG and HOME administration and HOME projects. Following discussion, Commissioner Kalman made a motion, seconded by Commissioner Romero, to approve the staff recommendations for both the Administrative categories under CDBG and HOME, and the Housing category under HOME, as shown below, as well as to approve submission of the funding awards as a one-year Action Plan to the Department of Housing and Urban Development (HUD). The motion passed unanimously.

**SOCIAL SERVICES COMMISSION RECOMMENDATIONS
 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) – ADMINISTRATION**

ORGANIZATION	COMMISSION RECOMMENDATION
City of Davis – Fair Housing	\$ 35,000
City of Davis – CDBG Program Administration	\$ 81,375
Total CDBG Administration	\$ 116,375

**SOCIAL SERVICES COMMISSION RECOMMENDATIONS
 HOME INVESTMENT PARTNERSHIPS PROGRAM (HOME) – ADMINISTRATION**

ORGANIZATION	COMMISSION RECOMMENDATION
City of Davis – HOME Program Administration	\$ 29,402
Total HOME Administration	\$ 29,402

**SOCIAL SERVICES COMMISSION RECOMMENDATIONS
 HOME INVESTMENT PARTNERSHIPS PROGRAM (HOME) – HOUSING PROJECTS**

ORGANIZATION	COMMISSION RECOMMENDATION
CFY Development, Inc. / Cannery Lofts Investors, LP - Cannery Lofts*	\$ 832,251
Total Housing	\$ 832,251

* These funds come from \$567,631 in HOME money previously set-aside for the Cannery affordable housing project.

D. Five-Year Consolidated Plan (2015-2016 through 2019-2020) for CDBG and HOME Programs (Public Hearing).

Staffperson Heinig presented information on the current draft of the Consolidated Plan. Commissioner Templeton opened the public hearing, and continued the hearing to the following Social Services Commission meeting on April 20, 2015, for additional public comment time and to allow for commissioner comments or questions.

E. Social Services Commission Work Plan 2015

Staffmember Foster discussed upcoming meetings of the Social Services Commission. Commissioner Templeton asked the commission if they would like to consider the creation of a subcommittee to draft a letter for the Council to submit to the Federal Government against the funding cuts to the CDBG and HOME programs. Commissioner Goldstene suggested that the subcommittee brainstorm options for advocacy and increased funding options and present their findings to the Commission before drafting a letter. Commissioner Romero suggested the focus for advocacy and outreach efforts be centered on local resources, rather than on a national scale.

After the discussion, the Commission agreed to discuss the topic at a later meeting, and suggested moving the Work Plan discussion to earlier in the agenda when the opportunity presented itself, to better focus on strategic planning.

8. Adjournment

Commissioner Romero made a motion to adjourn the meeting, seconded by Commissioner Toney. The motion passed unanimously. The meeting ended at 9:23 p.m.

Respectively Submitted by,

Danielle Foster
Housing and Human Services Superintendent