



**CITY OF DAVIS
SOCIAL SERVICES COMMISSION
MEETING MINUTES**

Monday, September 16, 2013

7:00 pm

Community Chambers

23 Russell Blvd.

Davis, CA 95616

Social Services

Commission Members

Present:

Donald Kalman, Amanda Steidlmayer (alternate),
Jenna Templeton (Vice Chairperson, Acting Chair), Bernita Toney
R. Matthew Wise, Judy Wolf (Chairperson)

Absent:

Sarah Mungas, Mindy Romero

Council Liaison:

Brett Lee (regular); Dan Wolk (alternate)

Staff:

Danielle Foster, Housing and Human Services Superintendent

1. Called to Order:

The meeting was called to order at 7:15 p.m.

2. Approval of Agenda:

Commissioner Wise moved to approve the agenda, seconded by Commissioner Kalman.
The motion passed unanimously.

3. Approval of Agenda:

Commissioner Kalman moved to approve the July 15, 2013 and August 7, 2013 minutes
of the Commission, seconded by Chairperson Wolf. The motion passed unanimously.

4. Public Comment:

None.

5. Commissioner and Staff Communications:

Staff provided follow-up information on the final adoption of the Affordable Housing
Ordinance revisions, as acted upon by the City Council at their August 27, 2013 meeting.

6. Business Items:

A. Consolidated Action Plan Evaluation Report (CAPER)- Public Hearing.

Staffperson Foster presented the item. Acting Chairperson Templeton opened and closed
the public hearing. Commissioners asked questions about the city's fair housing program

and how it used to correlate with mediation services. Members of the commission stated observation of a need for mediation services and requested more information about the volunteer actions underway to create a new mediation program outside of the city.

Following discussion, the Commission made the following motions:

- Commissioner Steidlmayer made a motion, seconded by Commissioner Kalman, to approve staff recommendation #1 for the City Council to hold a public hearing to provide the public with another opportunity to comment on the CAPER, and
- Commissioner Steidlmayer made a motion, seconded by Commissioner Kalman, to approve staff recommendation #2 to submit the CAPER as attached to the U.S. Department of Housing and Urban Development (HUD) with the inclusion of the comments received during the review period for the report and in the public hearings. The motion passed unanimously.

B. Draft Housing Element Follow-up Item.

Staffperson Foster presented the item and explained staff's intent to make the necessary changes to comply with state law as it relates to the land inventory for the Housing Element. Staffperson Foster indicated that staff was in communication with the city attorney's office and would ultimately be working with the State Department of Housing and Community Development (HCD) to get the Housing Element through the required state review and certification process. Staff also confirmed inclusion of a new program action item in the draft Housing Element to review outcomes of the allowances for accessory dwelling units within the city's affordable housing program, consistent with City Council direction on follow-up review of this policy change.

Following discussion, the Commission made the following motions:

- Commissioner Steidlmayer made a motion, seconded by Commissioner Wolf, that staff moves forward with these two items, as they relate to the draft Housing Element, with the discussion and feedback provided by the Commission and with the intent to comply with state law in an effort to gain HCD certification. As part of this motion, the Commission also asked that staff keep them informed of progress with the City's Housing Element.

C. Affordable Housing Strategic Plan (Work Plan)

Staffperson Foster presented an overview of the city's affordable housing program and current housing assets, and provided staff recommendations for strategically planning future use of affordable housing resources. Commissioners asked questions about individual projects, requested that this document be treated as a living document that gets reviewed and updated regularly, suggested additional funding information be incorporated into the document, and asked for staff to provide more information on planning for special needs housing.

Following discussion, the Commission made the following motions:

- Chairperson Wolf made a motion, seconded by Commissioner Toney, to accept staff recommendations for the Affordable Housing Strategic Plan (Work Plan), with their request of a special needs housing evaluation to be completed in the

future and based on the intent that this document will be referenced and updated regularly. The motion passed unanimously.

D. Social Services Commission Workplan.

Staffperson Foster reviewed the workplan and the commission added an item to discuss special needs housing at their November meeting.

7. Adjournment

Chairperson Wolf made a motion to adjourn the meeting, seconded by Commissioner Kalman. The motion passed unanimously.

The meeting ended at 9:28 p.m.

Respectively Submitted by,

Danielle Foster
Housing and Human Services Superintendent