



**CITY OF DAVIS  
SOCIAL SERVICES COMMISSION  
MEETING MINUTES**

**Monday, July 15, 2013**

**7:00 pm**

**Community Chambers**

**23 Russell Blvd.**

**Davis, CA 95616**

**Social Services**

**Commission Members**

**Present:**

Donald Kalman, Sarah Mungas, Mindy Romero,  
Amanda Steidlmayer (alternate),  
Jenna Templeton (Vice Chairperson),  
R. Matthew Wise, Judy Wolf (Chairperson)

**Absent:**

Bernita Toney

**Council Liaison:**

Brett Lee

**Staff:**

Danielle Foster, Housing and Human Services Superintendent  
Eric Lee, Assistant Planner

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**1. Called to Order:**

The meeting was called to order at 7:07 p.m. by Chairperson Wolf.

**2. Approval of Agenda:**

Commissioner Romero moved to approve the agenda, seconded by Commissioner Mungas. The motion passed unanimously.

**3. Approval of Minutes:**

Commissioner Wise moved to approve the minutes of April 15, 2013, seconded by Commissioner Kalman. The motion passed unanimously.

**4. Public Comment:**

None.

**5. Commissioner and Staff Communications:**

Staffmember Foster mentioned recently approved staffing changes due to budget reductions and reminded the members there would be no meeting in August. Staff also provided an update on the changes being processed to the Affordable Housing Ordinance.

**6. Business Items:**

**A. Need Area: Students Facing Economically Challenging Times.**

Trina Wilson, Senior Associate Director of Financial Aid, presented a PowerPoint presentation on Financial Support at UC Davis. Her presentation included information on eligibility requirements, how aid is determined, aid programs, and gaps between programs and need.

**B. Child Abuse Prevention.**

This item was deferred to a later commission meeting.

**C. Willowbank Park Affordable Housing Plan.**

Staffmember Lee provided an overview of the original project, its previously-approved affordable housing plan, and the modifications to the affordable housing plan being requested. Staffmember Foster provided additional clarifying information relating to the recent changes to the Affordable Housing Ordinance and the project's Development Agreement.

Commissioners asked questions and made comments about the following:

- Questions regarding the City's basis for accepting in-lieu fees in this project and in other housing projects.
- Concerns about precedent setting by allowing changes to this already-approved project that's under construction when there are other pending projects.
- Noted that the Development Agreement was made in 2010 and that there was no statement by the project developers that the project is in jeopardy based on existing requirements.
- Every affordable housing unit matters and there is need for affordable housing.

Following discussion, the Commission made the following motions:

- Commissioner Wise moved and Chairperson Wolf seconded a motion to reduce the affordable housing obligation for the Willowbank Park subdivision from 6 units to 4 affordable units. (motion failed 3-4)
- Vice Chairperson Templeton moved and Commissioner Romero seconded a motion that the affordable housing obligation for the Willowbank Park subdivision be reduced from 6 affordable units to 5 affordable units. (motion passed 7-0)
- Commissioner Steidlmayer moved and Vice Chairperson Templeton seconded a motion that the obligation be fulfilled through a combination of on-site development and payment of in-lieu fees, with a minimum of 4 units being developed on-site and 1 unit being fulfilled through payment of an in-lieu fee. (motion passed unanimously)
- Commissioner Steidlmayer moved and Commissioner Wise seconded a motion that staff work with the developer on the schedule of development and payment of fees to determine a schedule amenable to both parties. (motion passed unanimously)

**D. Affordable Housing Workshop.**

Due to time constraints, this item was deferred to a later meeting. The Commission scheduled a special meeting on August 7, 2013 for the Affordable Housing Workshop.

**E. Non-event Fundraiser.**

Staffmember Foster reviewed the process to-date and the draft website and marketing plan for the proposed non-event fundraiser.

Following discussion, the Commission made the following motions:

- Commissioner Mungas made a motion, seconded by Commissioner Templeton, to approve staff recommendation #1 to review and provide comments on the draft marketing plan and website for the non-event fundraiser, and
- Commissioner Mungas made a motion, seconded by Commissioner Templeton, to approve staff recommendation #2 to forward the idea and prepared materials to City Council for review and action.

**F. Social Services Commission Workplan.**

Staffmember Foster outlined future agenda items. No additional changes were made, except as noted above.

**7. Adjournment**

Commissioner Romero made a motion to adjourn the meeting, seconded by Commissioner Mungas. The motion passed unanimously.

The meeting ended at 9:27 p.m.

Respectively Submitted by,

Danielle Foster  
Housing and Human Services Superintendent