



**CITY OF DAVIS
SOCIAL SERVICES COMMISSION
MEETING MINUTES**

Monday, March 18, 2013

7:00 pm

Community Chambers

23 Russell Blvd.

Davis, CA 95616

Social Services

Commission Members: Donald Kalman, Sarah Mungas, Mindy Romero, Amanda Steidlmayer (alternate), Jenna Templeton (Vice Chairperson), Bernita Toney (recused herself prior to item 6.D.), R. Matthew Wise, Judy Wolf (Chairperson)

Staff: Danielle Foster, Housing and Human Services Superintendent
Mike Goodison, Administrative Analyst II

1. Called to Order:

The meeting was called to order at 7:02 p.m. by Chairperson Wolf.

2. Approval of Agenda:

Commissioner Wise moved to approve the agenda, seconded by Commissioner Romero. The motion passed unanimously.

3. Approval of the Minutes:

Commissioner Romero moved to approve the minutes of February 25, 2013, seconded by Commissioner Toney. The motion passed unanimously.

Commissioner Wise moved to approve the minutes of March 4, 2013, seconded by Commissioner Kalman. The motion passed unanimously.

4. Public Comment:

None.

5. Commissioner and Staff Communications:

Staffmember Foster handed out the Travel Training flyer announcing the upcoming training on April 27, 2013. Staff will provide a full briefing to the Commission on this item at their April meeting.

Staffmember Foster reminded the Commissioners to submit their Form 700 by April 1, 2013.

Staffmember Goodison proudly announced that his step-daughter, Nikol Allison, a Davis High School graduate, is playing in the Women's NCAA Basketball Tournament with her team, the Cal Poly San Luis Obispo Mustangs. They play Penn State on Sunday and Goodison encouraged the Commissioners to watch it on ESPN and cheer her on.

Commissioner Wolf mentioned she will be in Kenya from early-April to early-May providing training to medical staff and others on the topic of head trauma associated with child abuse.

Commissioner Templeton mentioned the Soroptimist's Texas Hold'em Poker Tournament on Saturday night.

6. Business Items:

A. Staff Recommendations and Information- CDBG.

Staffmembers Goodison and Foster reviewed the staff report and presented the staff recommendations.

B. CDBG Commission Deliberations.

Staffmembers Goodison and Foster answered Commission questions. Afterwards, the Commissioners submitted their individual funding recommendations for compilation on an excel spreadsheet to determine the Commission's initial funding averages for each applicant.

C. Commission Funding Recommendations- CDBG.

The funding averages were projected on the screen for everyone to view. Commissioners then discussed their reasons for funding the various applicants. Commissioners made adjustments to their initial funding recommendations.

Commissioner Mungas made a motion, seconded by Commissioner Romero, to not fund the application from FARM. Commissioner Romero then requested to amend the motion to state that while the Commission is recommending against funding FARM for Fiscal Year 13-14, the Commission believes they are a worthy organization and encourages FARM to re-apply after they have had time to establish themselves. Commissioner Mungas accepted the amendment. The motion passed 6-1 with Commissioner Kalman voting no. Commissioner Kalman's preference was to reduce the other applications and fund FARM \$5,000.

Commissioner Wise then made a motion, seconded by Commissioner Mungas, to approve the following CDBG funding allocations for Fiscal Year 13-14. The motion passed 6-1 with Commissioner Kalman voting no. He stated that his preference was to reduce the other applications and fund FARM \$5,000.

**SOCIAL SERVICES COMMISSION RECOMMENDATIONS
 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) –PUBLIC SERVICES**

ORGANIZATION	COMMISSION RECOMMENDATION
Citizens Who Care	\$5,000
CommuniCare Health Centers	\$12,786
Davis Community Meals - CWS	\$7,286
Davis Community Meals - SRC	\$12,746
FARM (Future Action Reclamation Mob)	\$-0-
Northern Calif. Children's Therapy Center	\$5,000
People Resources-Elderly Nutrition Program	\$7,643
Sexual Assault & Domestic Violence	\$6,675
Short Term Emergency Aid Committee	\$9,730
Yolo Community Care Continuum	\$8,357
Yolo County Court Appointed Special Advocate Program	\$5,000
Yolo Family Service Agency	\$5,000
Total Public Service	\$85,223

Note: The recommended funding for each applicant is based on the average of the seven Commissioner's individual recommendations. As such, many allocations end in unusual amounts.

The Commission next discussed the funding recommendations for both Public Facilities and for CDBG Administration. Following discussion, Commissioner Romero moved, seconded by Commissioner Templeton, to approve the staff recommendations as listed in the staff report (shown below) for both the Public Facilities and CDBG Administrative allocations. The motion passed unanimously.

**SOCIAL SERVICES COMMISSION RECOMMENDATIONS
 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) –PUBLIC FACILITIES
 AND ADA IMPROVEMENTS AND REPAIRS**

ORGANIZATION	COMMISSION RECOMMENDATION
City of Davis ADA Projects	\$380,490*
Yolo Community Care Continuum - Farmhouse	\$50,000
Community Housing Opportunities Corporation (CHOC) – Homestead Rehabilitation	\$31,143
Total Public Facilities	\$461,633*

* Includes \$92,333 in prior year funding.

**SOCIAL SERVICES COMMISSION RECOMMENDATIONS
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) – ADMINISTRATION**

ORGANIZATION	COMMISSION RECOMMENDATION
City of Davis – Fair Housing	\$35,000
City of Davis – CDBG Program Administration	\$78,631
Yolo Dept. of Employment and Social Services**	--
Total CDBG Administration	\$113,631

** The Yolo County Department of Employment and Social Services request under the Yolo County Homeless Coordination Contract is currently budgeted to receive \$10,000 in General Fund assistance for fiscal year 13-14.

G. Social Services Commission Work Plan 2013

Commissioner Templeton moved, seconded by Commissioner Mungas, to take item 6.G. ahead of the discussion on HOME funding recommendations due to Commissioner Toney having to recuse herself from the HOME discussions and the desire to have her participate in this item. The motion passed unanimously.

Staffmember Foster outlined the upcoming items for the Commission. By consensus, the Commission decided to add an affordable housing presentation to a future date to better educate themselves on this issue.

Commissioner Wise mentioned that he and Commissioner Templeton were still working as the subcommittee on mentalhealth issues. Commissioner Wise informed the Commission that he had spoken with representatives at the county jail about their health services and learned that the county contracts for these services. He offered to schedule a speaker from the contractor to present specifically on the mental health services provided at the county jail. There was consensus to schedule this speaker.

Commissioner Romero received Commission consensus to add an item to a future meeting to educate the Commission on the topic of food generation in Davis, particularly, organic farming methods, and how it works to meet the food needs and combat hunger in Davis.

D. Staff Recommendations and Information- HOME.

Commissioner Toney stated that she had to recuse herself from the discussion and the vote on HOME funding due to a potential conflict because she lives in one of the complexes included in a HOME funding application for FY 13-14. Following Commissioner Toney's departure from the meeting, Staffmember Foster briefed the Commission on the HOME applications and staff recommendations.

E. HOME Commission Deliberations.

Commissioners discussed the applications and asked questions of staff.

F. Commission Funding Recommendations- HOME.

Following discussion, Commissioner Templeton made a motion, seconded by Commissioner Kalman, to approve the staff recommendations for both the Housing and Administrative categories under HOME with the qualifiers addressed in the staff report and noted below. The motion passed unanimously with the Commission alternate, Commissioner Steidlmayer, voting in place of Commissioner Toney.

**SOCIAL SERVICES COMMISSION RECOMMENDATIONS
 HOME INVESTMENT PARTNERSHIPS PROGRAM (HOME) – HOUSING PROJECTS**

ORGANIZATION	COMMISSION RECOMMENDATION
CHOC – Rosa Parks Townhouses	\$-0-*
GRID Alternatives – Owner Occupied Solar	\$69,825
LINC Community Development Corporation	\$101,087**
City of Davis ADA Rehabilitation Program (existing)	\$108,683
Total Housing	\$279,595

* Staff plans to work with CHOC on future planning for the Rosa Parks Townhouses, potentially including assistance in completing a Physical Needs Assessment (PNA) for the project.

** These funds are being recommended to be set-aside for the proposed project through a conditional award to LINC that is subject to City review and final outcome of the proposed transfer of affordable housing properties.

**SOCIAL SERVICES COMMISSION RECOMMENDATIONS
 HOME INVESTMENT PARTNERSHIPS PROGRAM (HOME) – ADMINISTRATION**

ORGANIZATION	COMMISSION RECOMMENDATION
City of Davis – HOME Program Administration	\$31,066
Total HOME Administration	\$31,066

In regards to the second staff recommendation, asking the Commission to approve submission of the funding awards as a one-year Action Plan to the Department of Housing and Urban Development (HUD), Commission Romero made a motion, seconded by Commissioner Wise, to approve submission of the above funding recommendations as a one-year Action Plan to the Department of Housing and Urban Development. The motion passed 6-1 with the Commission alternate, Commissioner Steidlmayer, voting in place of Toney, and Kalman voting no in an effort to be consistent with his previous objections that FARM was not funded.

Staffmember Foster mentioned that the above allocations are still estimates until HUD gives the City the final numbers, which might be at late as June. The Commission agreed that any change in the allocation should be distributed proportionally over all the applicants. Furthermore, Commissioner Romero made a motion, seconded by Commissioner Steidlmayer, stating that if the final CDBG and HOME allocation numbers from HUD are different than the above estimates, and if this information is received prior to the Social Services Commission meeting agenda being posted for the April 15 meeting,, then staff will bring the item back to the

Commission for consideration and recommendation. The motion passed unanimously, with the Commission alternate, Commissioner Steidlmayer, voting in place of Commissioner Toney.

7. Adjournment

Commissioner Templeton made a motion to adjourn the meeting, seconded by Commissioner Mungas. The motion passed unanimously with the Commission alternate, Commissioner Steidlmayer, voting in place of Commissioner Toney.
The meeting ended at 9:15 p.m.

Respectively Submitted by,

Mike Goodison
Administrative Analyst II