



**City of Davis**  
**Police Accountability Commission**  
**Special Meeting Minutes**  
**Wednesday, January 30, 2019**

**1. Call to Order, Roll Call & Oath of Office (6:30)**

*Members Present: Kia Aliakbar - ASUCD Representative, Mary C. Bliss, Sean Brooks, Cecilia Escamilla-Greenwald, Dillan Horton, Abram Jones, Elaine Kahan, William Kelly, Judith MacBrine, Keisha Ligget-Nichols (Alternate)*

*Members Absent: None*

*Others Present: Gloria Partida – Mayor Pro Tem, Kelly Stachowicz -Assistant City Manager, Carrie Dyer- Management Analyst*

*Stachowicz opened meeting with a welcome and brief overview of meeting agenda. Each commissioner took Oath of Office.*

**2. Approval of Agenda**

*Escamilla-Greenwald moved with second by Brooks to approve the agenda as presented.*

*The motion passed as follows:*

*AYES: Aliakbar, Bliss, Brooks, Escamilla-Greenwald, Horton, Jones, Kahan, Kelly, MacBrine*

*NOES: None*

*ABSTAIN: None*

**Introductions**

*Commissioners, staff and the Council liaison introduced themselves.*

**3. Public Comment**

*Stachowicz explained the public comment process and protocol both during a special meeting and a regular meeting.*

*Chad, citizen of Winters, expressed concern with ticketing for minor offense without warning.*

**4. Regular Items**

**A. What it Means to be a Commissioner**

*Stachowicz provided overview on the role of commissioner, the authorizing resolution creation and council and staff liaisons*

*Commissioner Handbook*

- *Terms of Office and re-appointment process*
- *Attendance*

- *Chair/Vice Chair*
- *Regular vs. Alternate Members*
- *Individual Commissioner Responsibilities*

#### *Brown Act*

- *Meetings take place in public*
- *Serial meetings – email care*
- *Social Media*
- *Op-ed pieces*
- *Sticking to the agenda and public comment*
- *Special vs. regular meeting*

#### *Rosenberg's Rules of Order*

- *Parliamentary Procedure*

### **B. Logistics**

*Stachowicz went through meeting logistics including, ongoing meetings, location of meetings, expectations for participation, attendance, packet receipt. The quorum requirement for the PAC is five members.*

### **C. Charge of Commission**

*Reviewed resolution creating Police Accountability Commission.*

### **D. Expectations from Commissioners**

*Each commissioner shared expectations and needs in regards to the PAC.*

***Escamilla-Greenwald*** – *Opportunity for public to express and share their concerns or experiences with PAC and auditor. Wants a place for public to feel comfortable bringing issues forward and opportunity for PAC to look into. Understand what kind of diversity training does PD get and can PAC go through as well.*

***Brooks*** – *If people come with comment or complaint, have set of processes that are followed for response. Look into trends. Produce documentation in ways that are accessible for all. Public know what expectation is for response. Request from Council or staff examples of commission proposals that have been effective for council discussion and decision-making. Training – understand how existing complaint processes work, how they escalate through department, full briefing on various processes. Learning about state law and what kind of information can be divulged to the public in regards to investigations.*

***Bliss*** – *Outreach, creation of trust with community and law enforcement. Getting out to people who might not typically attend meetings. Branch out instead of expecting people to approach commission. Training from PD on what happens when a stop is made, etc. Police/Citizen interactions.*

***Aliakbar***- *Consistent source of communication and information with student population. Introduce students back into City of Davis and local politics.*

**Horton** – Helping the department fine-tune issues with different segments of the population to improve service. At the end of the day people feel that they have faith in coming to the commission.

**Ligget-Nichols**-Have impact. Come up with smart and equitable policy that has impact and promotes service that everyone deserves.

**MacBrine** – Projects for community members and police to work on together to get to know one another and build trust. Improve how community is engaging, Find systemic things to shift interactions. Is there a way to encourage police and police staff to live in Davis?

**Kelly** – Reform institution to take broader view of its mission. Transparency in the eyes of the public. Engaged in the process. Looking at patterns. Briefing from auditor what kind of data is available.

**Kahan** – Training the commission to have a better idea of how police are trained and what they are trained to do or not do. Better understanding of what is supposed to be happening. Clearer understanding of how concerns are moved forward through the various means listed on website.

**Jones** – NACOLE having a semi-local event/conference coming up. Found it extremely informative in past.

#### **E. Training**

Commission members suggested possible ideas for training in the discussion about expectations.

#### **F. Auditor**

Stachowicz provided an update on the Police Auditor Position timeline and their expected role with the PAC. The anticipated start date is March.

#### **G. Election of Chair and Vice Chair**

Nominations –

Escamilla-Greenwald nominated MacBrine for Chair. Vote passed as follows:

AYES: Aliakbar, Bliss, Brooks, Escamilla-Greenwald, Horton, Jones, Kahan, Kelly,

NOES: None

ABSTAIN: MacBrine

Jones nominated Horton for Vice Chair. Vote passed as follows:

AYES: Aliakbar, Bliss, Brooks, Escamilla-Greenwald, Jones, Kahan, Kelly, MacBrine

NOES: None

ABSTAIN: Horton

### **5. Future Agenda Items**

Commissioners provided input on future agenda items:

- Full briefing and explanation from department as to what training they get
- Briefing on data that department collects that is applicable and of interest to the PAC

- *Walk through of complaint process*
- *Process when stopping people with special needs or mental illness*
- *De-escalation training and what it is*
- *Time carved for PAC to talk about transparency, complaints, etc.*
- *Process when encountering someone who is undocumented*
- *Understanding of what are considered high risk cases and what is currently on radar and anything pressing that PAC should be aware of*
- *Cooperation with state and federal agencies and how that works*
- *Communication protocol with each other and members of the public and concerns around that*

**6. Adjourn**

*The meeting adjourned at 8:30 p.m. to the next regularly scheduled meeting of Thursday, February 7, 2019.*

*Respectfully Submitted,  
Carrie Dyer  
Management Analyst  
City Manager's Office*