Present: Mark Braly, Kristin Burford, Matt Holland, John Johnston, Anya McCann (Alt), Michelle Millet, Alan Pryor

Absent: Steven Westhoff

Staff: Mitch Sears, Sustainability Manager

Council Liaison: Rochelle Swanson

1. **Approval of Agenda** - Approved unanimously

2. **Brief Announcements from Staff, Commissioners, and Liaisons** – None

3. **Public Communications** – None.

4. **Consent Calendar** – April 25, 2016 minutes. Approved unanimously.

5. **Regular Items**

   a) **Solid Waste Planning Presentation.** Jacques Franco, local resident and subject matter expert on solid waste matters, presented an overview of current and emerging topics related to planning for solid waste. Franco indicated that the presentation focused on future planning for solid waste when existing contracts are up for consideration (post 2020). Following the presentation, Franco responded to questions related to the following topics:

   - Bio digestion
   - Location of composting of local materials
   - Economies of scale related to solid waste – how much of a difference does it make?
   - Separation of waste stream and what difference that makes for contamination of recyclable materials.
   - Frequency of solid waste pick up – every week needed?
   - Connection between solid waste and energy production, including regulatory path for gasification.

   Following discussion the Commission directed its Solid Waste sub-committee to investigate the possibility of meeting with the Utility Rate Advisory Committee to continue the dialog around planning for future approaches to solid waste.

   b) **GHG Subcommittee Formation.** The Commission discussed the formation of a new sub-committee to address Climate Action and Adaptation Plan (CAAP) implementation policies. The sub-committee would not overlap the Energy sub-committee that is focused on specific strategies. The purpose suggested by Commissioners Johnston and McCann would be a focus on: (1) research policy of other jurisdictions, (2) draft policy related to new development relative to CAAP objectives, (3) advance public education on implementation of the CAAP, and (4) develop a GHG mitigation fund strategy and mitigation priorities.

   Council member Davis discussed the need related to project level sustainability plans.

   Council member Frerichs discussed the relationship to the Council goals addressing GHG emission reductions.

   Following discussion, on a motion by McCann, seconded by Johnston, the Commission established the GHG Sub-committee. Motion passed 7-0.

   c) **Commission Goals and Long Range Calendar Review.** The Commission discussed its 2015/16 goals and long range calendar. Each of the sub-committees will review their respective goal areas and suggest any updates at the June meeting.
Following discussion, on a motion by Pryor, seconded by Holland, the Commission established the following sub-committee assignments:

- Water – Holland (L), Westhoff, Johnston
- Energy – Braley (L), Burford, Millet
- Haz Mat – Pryor (L), Westhoff, McCann
- Solid Waste – Millet (L), Pryor
- GHG – McCann (L), Johnston, Braley

Motion passed 7-0.

d) Water Conservation Program Update – The City’s web page was unavailable to access the current water conservation statistics. Commissioners will visit the web page and forward any questions to Conservation staff.

e) Subcommittee Updates –
  - Water – Will be contacting water conservation staff to understand zero percent conservation standard.
  - Energy – The subcommittee continues to investigate: (1) ZNE for new construction, (2) Energy Efficiency for rental properties, (3) working with Build it Green to research green MLS and time of sale energy ordinance approaches. The sub-committee plans to organize stakeholder meetings over the summer.
  - Solid Waste – Question when the solid waste management plan will be going to the City Council.
  - Haz Mat – Recommend establishing a 2x2x2 with the Open Space and Habitat and Rec and Parks Commissions to discuss pesticide use, in particular neonicotinoids.

6. Commission and Staff Communications
   a) Long Range Calendar/Future Agenda Items. Considered in item 5c.
   b) Upcoming meeting items/events. June 27, 2016. Commission will not meet in July or August unless necessary. Regular meeting schedule would begin on September 26th.

7. Adjourn: 9:15 p.m.