

STAFF REPORT

DATE: November 5, 2019
TO: City Council
FROM: Kelly Stachowicz, Assistant City Manager
SUBJECT: Council Focus Items – November 5, 2019 Update

Recommendation

Informational

Fiscal Impact

No direct impact.

Background and Analysis

At the 2018 fall retreat, the Council identified 7 focus items. Council receives monthly updates to these items at the first meeting of every month for informational and tracking purposes. As most of the items are substantially complete or complete, staff will be returning in December with a discussion of new items to replace completed items.

Attachments

1. November Update

City Council FOCUS ITEM: Lights in Toad Hollow Dog Park



In September 2018, the Davis City Council established the following goals for 2018 through 2020: (1) ensure fiscal resilience; (2) drive a diverse and resilient economy; (3) pursue environmental sustainability; (4) fund, maintain, and improve infrastructure; (5) ensure a safe, healthy, and equitable community; (6) build and promote a vibrant city; (7) foster excellence in city services; and (8) cultivate positive workplace dynamics.

In addition to the long-term goals above, the Davis City Council established seven shorter-term focus items. The table below summarizes one focus item and provides an update on progress achieved thus far.

Focus Item:	Install lights at Toad Hollow Park
Staff Lead:	Dianna Jensen, City Engineer, Public Works Department
Brief Description: <small>(including purpose and/or problem statement)</small>	The drainage basin on Second Street also serves as a popular dog park during dry months, however, there is no lighting to allow residents to utilize the area when it is dark.
Reporting Period:	November 2019
Funding Status:	City Council has approved budget adjustment for \$57,000 for two design options. Remainder of funding will be determined once Council chooses a specific design and exact costs are determined.
Status Update and Next Steps:	The light poles and fixtures have been ordered. A contractor is scheduled to install foundations for the light poles the week of November 4th
Estimated Completion Date:	December 2019

ALMOST COMPLETE!

City Council FOCUS ITEM:

Space Inventory for Economic Development



September 2019

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Focus Item:	Create an inventory of space for economic development/innovation center
Staff Lead:	Diane Parro, Director of Community and Business Engagement, City Manager's Office
Brief Description: <small>(including purpose and/or problem statement)</small>	Create an inventory of property/space potentially appropriate for economic development activity.
Reporting Period:	November 2019
Funding Status:	Existing staff time should be sufficient to create the inventory.
Status Update and Next Steps:	<ul style="list-style-type: none"> An initial inventory has been prepared and a map has been created. The item has been shared with Council
Estimated Completion Date:	January 2019

COMPLETE

City Council FOCUS ITEM: Communications Strategy



September 2019

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Focus Item:	Develop a communications strategy
Staff Lead:	Diane Parro, Director of Community and Business Engagement, City Manager's Office
Brief Description: <small>(including purpose and/or problem statement)</small>	Effort to develop and implement citywide communications strategy, to ensure coordination and consistency in internal and external communications.
Reporting Period:	November 2019
Funding Status:	The FY 2018-19 budget includes funding to develop a strategic communications plan. Additional efforts as identified in the plan will require budget consideration.
Status Update and Next Steps:	<ul style="list-style-type: none"> • Plan presented to Council September 2019 • Staff implementing plan
Estimated Completion Date:	Fall 2019

COMPLETE

City Council FOCUS ITEM:

Homelessness Strategy Proposal



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Focus Item:	Develop a homelessness strategy
Staff Lead:	Ryan Collins, Homeless Services Outreach Coordinator, Police Department
Brief Description: (including purpose and/or problem statement)	Update the City's Social Services Strategic Plan, focused on homelessness, to address how the City can manage and ultimately reduce homelessness.
Reporting Period:	November 2019
Funding Status:	Staff tentatively plans to seek Council approval for the receipt of a \$173,834 California Emergency Solutions and Housing grant on November 19. The grant will establish a flexible homeless services fund to be administered by the Police Department. Also on November 19, staff tentatively plans to seek Council approval to participate in a 50% cost share agreement with Yolo County to provide on-site medical and case management services during this year's Interfaith Rotating Winter Shelter. Lastly, staff submitted an \$80,000 application seeking Community Services Block Grant funds to continue the operation of its Getting to Zero rental assistance and supportive services program.
Status Update and Next Steps:	<ul style="list-style-type: none"> Staff requesting additional Council direction on City-led day and night shelter options. Staff continues to work with Davis Opportunity Village (DOVe) on establishing the Davis Homelessness Alliance (DHA) and its various subcommittees. DHA convened its first meeting on October 23.
Estimated Completion Date:	Ongoing

City Council FOCUS ITEM: Restripe Safe Routes to School



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Focus Item:	Restripe safe routes to school
Staff Lead:	Brian Mickelson, Assistant City Engineer – Transportation, Public Works Department
Brief Description: <small>(including purpose and/or problem statement)</small>	The City has developed a series of recommended paths of travel as part of the Safe Routes to Schools program. This item focuses on refreshing the striping on these routes to improve safety for students.
Reporting Period:	November 2019
Funding Status:	This effort will be funded through existing programs through the savings from the street light conversion to LED's.
Status Update and Next Steps:	Restriping of areas near Patwin and Willett elementaries underway and substantially complete.
Estimated Completion Date:	Fall 2019

ALMOST COMPLETE!

City Council FOCUS ITEM: Sports Park Economic Analysis



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Focus Item:	Complete an economic analysis for a multi-sport complex
Staff Lead:	Dale Sumersille, Parks and Community Services Director, Parks and Community Services
Brief Description: <small>(including purpose and/or problem statement)</small>	The Sports Park Task Force completed its efforts last year. In order to determine whether/how to proceed with the development of a sports park, the City needs to understand the economic costs and benefits to various ownership and management structures. Staff will hire a consultant to provide an economic analysis.
Reporting Period:	November 2019
Funding Status:	Staff has identified using Park Impact and Quimby Fees for Phase 1. Phase 2 funding has not yet been identified. Additional funding may be requested as part of the FY 2019/2020 budget
Status Update and Next Steps:	Staff and consultants have begun their analysis. User group interviews have been conducted. Consultants are scheduled to make a presentation to the Recreation and Park Commission at their December 18, 2019 meeting.
Estimated Completion Date:	Analysis completed by end of calendar year

City Council FOCUS ITEM: Downtown Bathrooms



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Focus Item:	Construct two downtown restrooms
Staff Lead:	Dianna Jensen, City Engineer, Public Works Department
Brief Description: <small>(including purpose and/or problem statement)</small>	Council has designated two locations in the downtown core area for the placement of public bathrooms.
Reporting Period:	November 2019
Funding Status:	City Council approved funding on September 3, 2019. The total project cost is estimated to be \$590,812, with the construction cost for the low bidder at \$475,062. The project is budgeted in Capital Improvement Project No. 8284
Status Update and Next Steps:	Council approved final funding and the selection of the contractor on September 3, 2019. Staff and the consultant are re-designing a portion of the project: specifically, the water tie-ins before the contractor can mobilize. The bathroom manufacturer has communicated that they are delayed in building our unit and we'll receive it late April now instead of late January.
Estimated Completion Date:	Construction complete in mid-May 2020.