

STAFF REPORT

DATE: May 14, 2019
TO: City Council
FROM: Kelly Stachowicz, Assistant City Manager
SUBJECT: Council Focus Items – May 14, 2019 Update

Recommendation

Informational

Fiscal Impact

No direct impact.

Background and Analysis

At the September retreat, the Council identified 7 focus items. Council receives monthly updates to these items at the first meeting of every month for informational and tracking purposes.

Attachments

1. May Update

City Council FOCUS ITEM: Lights in Toad Hollow Dog Park



April 2019

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In addition to the long-term goals above, the Davis City Council established seven shorter-term focus items. The table below summarizes one focus item and provides an update on progress achieved thus far.

Focus Item:	Install lights at Toad Hollow Park
Staff Lead:	Dianna Jensen, City Engineer, Public Works Department
Brief Description: <small>(including purpose and/or problem statement)</small>	The drainage basin on Second Street also serves as a popular dog park during dry months, however, there is no lighting to allow residents to utilize the area when it is dark.
Reporting Period:	May 2019
Funding Status:	City Council has approved budget adjustment for \$57,000 for two design options. Remainder of funding will be determined once Council chooses a specific design and exact costs are determined.
Status Update and Next Steps:	<ul style="list-style-type: none"> Community meeting held December 15, 2018 with approx. 30 humans (and even more dogs!) in attendance. Participants identified maintenance issues, which were repaired the following week. Staff received input about interests for lighting locations, security in parking lot, and additional parking amenities to improve safety. Staff taking input and identifying costs for lighting and safety/security improvements and will return to Council in early 2019 Staff brought budget adjustment for design and creation of CIP to Council in March. Design options will be complete by Summer 2019 Staff has purchased and is awaiting arrival of two different solar lights to try out as part of the design for the Toad Hollow Lighting project. Staff will temporarily mount the two lights at the dog park as a trial for light output and ease of use in order to determine type, number and location of lights to place for the dog park. Staff is working on designing this internally.
Estimated Completion Date:	Construction complete before November 2019

City Council FOCUS ITEM:

Space Inventory for Economic Development



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Focus Item:	Create an inventory of space for economic development/innovation center
Staff Lead:	Diane Parro, Director of Community and Business Engagement, City Manager's Office
Brief Description: <small>(including purpose and/or problem statement)</small>	Create an inventory of property/space potentially appropriate for economic development activity.
Reporting Period:	January 2018 to Present
Funding Status:	Existing staff time should be sufficient to create the inventory.
Status Update and Next Steps:	<ul style="list-style-type: none"> An initial inventory has been prepared and a map has been created. The item has been shared with Council
Estimated Completion Date:	January 2019

COMPLETE

City Council FOCUS ITEM: Communications Strategy



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Focus Item:	Develop a communications strategy
Staff Lead:	Diane Parro, Director of Community and Business Engagement, City Manager's Office
Brief Description: <small>(including purpose and/or problem statement)</small>	Effort to develop and implement citywide communications strategy, to ensure coordination and consistency in internal and external communications.
Reporting Period:	April 2019
Funding Status:	The FY 2018-19 budget includes funding to develop a strategic communications plan. Additional efforts as identified in the plan will require budget consideration.
Status Update and Next Steps:	<ul style="list-style-type: none"> • Council approved the selected vendor in March. • Staff has executed contract and is beginning work with consultant.
Estimated Completion Date:	Spring 2019

City Council FOCUS ITEM: Homelessness Strategy Proposal



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Focus Item:	Develop a homelessness strategy
Staff Lead:	Ryan Collins, Homeless Services Outreach Coordinator, Police Department
Brief Description: <small>(including purpose and/or problem statement)</small>	Update the City's Social Services Strategic Plan, focused on homelessness, to address how the City can manage and ultimately reduce homelessness.
Reporting Period:	May 2019
Funding Status:	Now that staff has secured \$173,834 in California Emergency Solutions and Housing (CESH) grant money and \$129,000 in Homeless Emergency Aid Program (HEAP) grant money, staff is actively seeking other ways to leverage those funds. On May 9, staff is set to submit a \$250,000 Round 2 CESH grant for a street medicine program in partnership with the City of Woodland and CommuniCare.
Status Update and Next Steps:	<ul style="list-style-type: none"> • A workgroup has been formed, meeting Fridays, to provide recommendations for a possible respite center as directed by Council. • Staff are providing technical assistance to the Davis Opportunity Village (DOVe), as well as providing a facilitator, in the design of a May 22 summit they will convene to collect recommendations to present to Council to update our Social Services Strategic Plan. • Staff is also providing technical assistance to the IRWS to submit a grant application for an Emergency Solutions Grant. • At least one local organization has expressed interest in collaborating on a NPLH project in Davis. Feedback from Yolo County Health and Human Services Agency is that they are unsure if they will have enough Full Service Partnership (FSP) slots available to provide for the services component if Woodland and West Sacramento's projects are awarded NPLH grants.
Estimated Completion Date:	June 2019

City Council FOCUS ITEM: Restripe Safe Routes to School



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Focus Item:	Restripe safe routes to school
Staff Lead:	Brian Mickelson, Assistant City Engineer – Transportation, Public Works Department
Brief Description: <small>(including purpose and/or problem statement)</small>	The City has developed a series of recommended paths of travel as part of the Safe Routes to Schools program. This item focuses on refreshing the striping on these routes to improve safety for students.
Reporting Period:	May 2019
Funding Status:	Staff has not identified the funding requirements or sources at this time.
Status Update and Next Steps:	Staff is currently reviewing and working toward designing several school areas which can be completed more quickly than the larger effort with the consultant. The intent is to have these 2 school areas striped this summer. These schools are Patwin and Willett Elementary Schools. Staff will continue to work to identify the schools to include in the next effort to be striped either this fall or early in the spring.
Estimated Completion Date:	Fall 2019

City Council FOCUS ITEM: Sports Park Economic Analysis



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Focus Item:	Complete an economic analysis for a multi-sport complex
Staff Lead:	Dale Sumersille, Parks and Community Services Director, Parks and Community Services
Brief Description: <small>(including purpose and/or problem statement)</small>	The Sports Park Task Force completed its efforts last year. In order to determine whether/how to proceed with the development of a sports park, the City needs to understand the economic costs and benefits to various ownership and management structures. Staff will hire a consultant to provide an economic analysis.
Reporting Period:	May 2019
Funding Status:	Staff has identified using Park Impact and Quimby Fees for Phase 1. Phase 2 funding has not yet been identified. Additional funding may be requested as part of the FY 2019/2020 budget
Status Update and Next Steps:	<ul style="list-style-type: none"> • Staff received 7 proposals, and interviewed 4 firms mid-January • Staff evaluated and selected a consultant • Staff finalized Phase 1 scope and contract late-April • City Council to receive update and approve budget adjustment at the May 14, 2019 meeting
Estimated Completion Date:	Analysis completed by end of calendar year

City Council FOCUS ITEM: Downtown Bathrooms



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Focus Item:	Construct two downtown restrooms
Staff Lead:	Dianna Jensen, City Engineer, Public Works Department
Brief Description: <small>(including purpose and/or problem statement)</small>	Council has designated two locations in the downtown core area for the placement of public bathrooms.
Reporting Period:	May 2019
Funding Status:	The FY 2018-19 budget includes funding that is believed to be sufficient to support two downtown bathrooms. The funds are allocated to Capital Improvement Project No. 8284
Status Update and Next Steps:	<ul style="list-style-type: none"> • Consultant has been retained and a kick-off meeting was held in September 2018 • A specific restroom type has been selected (Portland Loo, or equivalent) • Preliminary siting locations in the G Street Plaza and along the western edge of the E Street Parking Lot have been identified. Precise location dependent upon utilities. • The City will purchase the Loos due to their long lead time. The Consultant has prepared a purchase specification for Staff to review. • Prepare plan specifications and engineering and release bid package in late spring 2019. The 90% design package is due to staff • Begin construction in late summer 2019
Estimated Completion Date:	Construction complete fall 2019