

STAFF REPORT

DATE: October 30, 2018

TO: City Council

FROM: Robert A. Clarke, Director of Public Works
Stan Gryczko, Assistant Public Works Director
Adrienne Heinig, Administrative Analyst

SUBJECT: Solid Waste Program Loose in the Street (LITS) Yard Material Collection Program Outreach

Recommendation

Direct staff to work with the Utility Rate Advisory and Natural Resources Commissions, and seek input from the Tree and Bicycling Transportation & Street Safety Commissions, to develop recommendations for the Loose in the Street (LITS) yard material collection program, and associated street sweeping schedules, over the next 6 months, with each commission reviewing the following aspects of the LITS program:

1. Utility Rate Advisory Commission (URAC): fiscal and rate impacts due to any changes to the program
2. Natural Resources Commission (NRC): environmental impacts, specifically greenhouse gas effects of program options
3. Tree Commission (TC): habitat and tree canopy preservation
4. Bicycling, Transportation, and Street Safety Commission (BTSSC): bicycle and pedestrian safety, pavement conditions and street sweeping
5. URAC staff liaison to coordinate with other commission liaisons to provide Council with any and all recommendations

Fiscal Impact

The outreach, community meetings, and advertising that will be part of developing recommendations for changing the LITS program will be accommodated within the Public Works Environmental Resources Division budget, however additional resources may be required if meeting facilitation is necessary, or significant outreach is required.

Council Goals

The development of recommendations for the LITS yard material collection program does not address a specific City Council goal.

Background and Analysis

As part of a comprehensive review of costs associated with the city's solid waste utility, city staff, R3 Consulting, and the URAC have been reviewing the city's Loose in the Street (LITS) yard material pile collection service. Offered weekly until mid-2016 (and now monthly or weekly based on a seasonal schedule), the LITS service adjustments after the introduction of the city's Organics cart program have been the source of significant feedback from the community. In April of this year, the city conducted a survey on the LITS program which received slightly

over 1,000 responses, with over 60% in favor of keeping the LITS service, with some program modifications.

While the initial effort of the URAC was focused on LITS services prior to the September 2018 meeting, the commission agreed with staff's recommendation to focus on the larger issue of the solid waste utility's overall budget shortfall. The Commission reached a recommendation on the rate adjustments (associated with keeping the levels of service as-is) at their special meeting on October 4, 2018.

Discussions with the URAC and the Natural Resources Commission (NRC) in reaching this recommendation included assurances from staff that the LITS component of the solid waste service would continue to be reviewed, and that each commission would have a chance to weigh-in, as well as the community at large. At their special meeting on October 4, and upon staff's request, the URAC recommended that the City Council direct staff to work with them and the NRC to revisit the LITS program and develop recommendations for the program moving forward within the next 6 months. While the URAC approved the recommendation as written, they added the provision that staff invite the Tree Commission (TC) and Bicycling, Transportation, and Street Safety Commission (BTSSC) to attend meetings to provide comments. To that end, staff has developed the schedule included as Attachment 1 to incorporate feedback from all four commissions, and two public workshops. This plan is further outlined in the next section.

Commission Roles and Public Engagement

In order to have an open public discussion involving the relevant City commissions and allowing ample time and opportunity for public input, staff has designed the following plan to review the LITS program and look at possible modifications. Each commission will focus on the elements of the LITS yard material collection program within their Council charge, with the URAC staff liaison coordinating the recommendations to Council. As stated, the Commissions will review the following in regards to the LITS program:

- URAC: fiscal and rate impact due to any change to the program
- NRC: environmental impacts, specifically greenhouse gas effects of program options
- TC: habitat and tree canopy preservation
- BTSSC: bicycle and pedestrian safety, pavement conditions and street sweeping

A joint meeting of the NRC and URAC is tentatively planned for November or December. At this meeting, commissioners will be asked to provide criteria of success measurements by which the four commissions (BTSSC, NRC, TC and the URAC) and the public can compare the various LITS collection options being considered.

In January, staff will meet with all four commissions (URAC, BTSSC, TC and NRC). Staff will present the success metrics matrix developed from the joint meeting for each of the LITS options and will ask each Commission to provide staff with feedback for the matrix based on the commission's specific purview.

After meeting with each commission, staff will hold a public workshop, presenting the results of the commission success matrix and conversations and asking the community to present their ideas, concerns, etc. to the matrix as well. The workshop will be interactive, soliciting feedback, engaging in conversations, talking about options, ideas and possibilities.

Staff will take the results from these five meetings and will bring a summary of all the commission notes back to the NRC and the URAC in February, asking each commission to review the results and develop recommendations to City Council for LITS service. This will be followed by an additional public workshop in March, presenting the public with each commission's recommendation, soliciting feedback on all the options that were selected.

The URAC and the NRC will review the LITS options one final time in March and will be asked to make a recommendation for City Council to consider. City Council will receive LITS options along with commissions and public recommendations in April. Based on the decision of City Council, staff may need to prepare an ordinance update, an amendment to the Recology Davis agreement, and/or a Proposition 218 rate increase notice. Any such items would be presented to City Council sometime in June or July of 2019.

Attachments

1. Outreach Plan Table

Planned Public Outreach for LITS Collection
(All dates are tentative and subject to change)

| Date, Time & Location | Meeting Type | Goals/Outcomes |
|---|--|--|
| In November or December of 2018 | Joint meeting of the Utility Rate Advisory Commission and the Natural Resources Commission | Review LITS options, develop a success metrics matrix to gather input from various commission and the public in order to help make an informed decision on LITS service. |
| January 16, 6:30 p.m. in the City Hall Conference Room, located at 23 Russell Boulevard. | Utility Rate Advisory Commission Meeting | Discuss LITS options, receive feedback on priorities, LITS service goals and concerns |
| January 10, 5:30 p.m. in Valente Room at the Davis Senior Center, located at 646 A Street. | Bicycling, Transportation, and Street Safety Commission Meeting | Discuss LITS options, receive feedback on priorities, LITS service goals and concerns |
| January 17, 5:30 p.m. 1818 Fifth Street, Administrative Building A | Tree Commission Meeting | Discuss LITS options, receive feedback on priorities, LITS service goals and concerns |
| January 28, 6:30 p.m. in the Community Chambers Conference Room at City Hall, located at 23 Russell Boulevard | Natural Resources Commission Meeting | Discuss LITS options, receive feedback on priorities, LITS service goals and concerns |
| February 5, 6:30 PM at the Veterans' Memorial Center Game Room, 203 E 14th Street | Public Workshop | Discuss LITS options, receive feedback on priorities, LITS service goals and concerns |
| February 20, 6:30 PM in the City Hall Conference Room, 23 Russell Blvd. | Utility Rate Advisory Commission Meeting | Provide feedback from all 4 commissions on LITS options, receive LITS service recommendation |
| February 25, 6:30 PM in the City Hall Conference Room, 23 Russell Blvd. | Natural Resources Commission Meeting | Provide feedback from all 4 commissions on LITS options, receive LITS service recommendation |
| March 5, 6:30 PM at the Veterans' Memorial Center Game Room, 203 E 14th Street | Public Workshop | Provide recommendations from all 4 commissions on LITS options, receive feedback |
| <i>March (date and time TBA)</i> | <i>Joint meeting of the URAC and NRC</i> | <i>March (date and time TBA)</i> |
| <i>March 25, 6:30 PM in the City Hall Conference Room, 23 Russell Blvd.</i> | Natural Resources Commission Meeting | Receive LITS service recommendation |
| <i>March 20, 6:30 PM in the City Hall Conference Room, 23 Russell Blvd.</i> | Utility Rate Advisory Commission Meeting | |
| April (date TBD) 6:30 PM in the City Hall Conference Room, 23 Russell Blvd. | City Council Meeting | Review LITS options and select a service level |