



**Civic Arts Commission  
Special Meeting  
Minutes  
Wednesday, November 19, 2008**

**Commissioners Present:** Casey Hutchins (Chair), Roy Engoron (Vice Chair), Steve Bonnel, Erin Jackson, Nikhil Joshi (alternate), Rebecca Ryland, Robert Smith, Joanna Stone  
**Commissioners Absent:** None  
**Staff Present:** Elvia Garcia-Ayala, Community Services Director  
Carrie Dyer, Community Services Supervisor

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Chairperson Casey Hutchins called the meeting to order at 6:00 p.m.

**1. Approval of agenda.**

**Action:** Commissioner Engoron moved and Commissioner Stone seconded approval of the agenda as presented. Motion approved unanimously.

**3. Public communications** – Natalie Nelson, Director of the Pence Gallery, addressed the commission regarding the Pence Gallery Contract. She provided information regarding the history of the contract, the expectations and the Scope of Services document between the City and the Pence Gallery, as well as the idea that the Pence Gallery would be able to provide a location for local artists to gather and receive city wide art information.

**4. Pence Gallery Contract.** Staff E. Garcia–Ayala provided background information to the commission regarding the contract with the Pence Gallery and re-capped the information from the staff report of November 10, 2008. She concluded that staff was recommending to keep the current contract through October, 2009.

The Commission discussed four possible outcomes from the meeting and provided recommendations regarding the Pence Gallery Contract: 1) Continue contract with modification to scope of work; 2) Continue contract as is, through its duration on October, 2009; 3) Continue contract as is for specified number of months, to give the City ample time to replace the coordinator and allow the Pence to re-adjust their budget to accommodate the loss of income; and 4) Discontinue the contract with thirty days notice to the Pence.

**Action:** Commissioner J. Stone moved and Commissioner R. Smith seconded to continue the contract through it's duration of October, 2009 with modifications to the scope of work. In Favor: Joanna Stone, Erin Jackson and Robert Smith. Opposed: Rebecca Ryland, Roy Engoron, Casey Hutchins, and Steve Bonnel.

**Motion Failed.**

**Action:** Commissioner C. Hutchins moved and Commissioner R. Engoron seconded to discontinue the contract with thirty days notice to the Pence Gallery. In Favor: Casey Hutchins, Roy Engoron, Steve Bonnel, Rebecca Ryland. Opposed: Robert Smith, Joanna Stone, and Erin Jackson

**Motion Passed.**

- 5. Adjourn.** The meeting was adjourned at 7:15 p.m. The next Regular Meeting is December 8, 2008.

Respectfully Submitted,

Carrie Dyer  
Community Services Supervisor