

**Civic Arts Commission Minutes
Pence Gallery Conference Room
Monday, November 5, 2007**

Commissioners Present: Casey Hutchins (Chair), Stacey Vetter (Vice Chair), Suzanna Duffy-Tajeldin, Roy Engoron, Erin Jackson (Alternate), Rebecca Ryland, Joanna Stone
Commissioners Absent: Robert Smith (excused)
Staff Present: Katherine Hess, Community Development Director
Other Present: Natalie Nelson, Pence Gallery

Chair Hutchins called the meeting to order at 7:30 p.m.

1. Approval of agenda.

Action: Commissioner Engoron moved, and Commissioner Stone seconded, approval of the agenda as written. Motion approved unanimously.

2. Approval of Minutes from October 8, 2007 meeting.

Action: Commission Stone moved, and Commissioner Engoron seconded, approval of the minutes as submitted. Motion passed unanimously.

3. Public Communications None.

4. Written Communications

A. Regular art-related publications were circulated.

5. Commissioner Communications

A. Adoption of Park Amenity Donation Policy The new policy was recognized.

B. Update on Art Piece at Harper Junior High School Commissioner Engoron noted that he had written to the Principal at Harper Junior High School about a plaque for the art piece, but had not received a response.

C. Other, as needed. None.

6. Civic Art Planning Director Hess provided an update on the contract with the Pence Gallery, noting that had been approved by the City Council on October 23, 2007. Pence Gallery Director Natalie Nelson provided information to the Commission on the proposed job description for the Civic Art Coordinator and timeline for hiring. Commissioners and Nelson discussed opportunities for collaboration and coordination during the upcoming year.

- 7. Subcommittee Report: City Flag** No formal report; to be scheduled for December meeting. Commissioner Stone noted the possibility of seeking entries as pennants, rather than an official city flag. Commissioner discussion included topics of potential conflict with the City logo, whether a flag would be art, the role of the Commission, and establishing standards to address entries from schoolchildren and professional designers.
- 8. Subcommittee Report: Future Arts Activities** No report; to be scheduled for December meeting.
- 9. Adjourn** The meeting was adjourned at 8:25 p.m.

Respectfully submitted,

Katherine Hess
Community Development Director