

**Civic Arts Commission Minutes**  
**Community Chambers Conference Room**  
**Monday, October 8, 2007**

**Commissioners Present:** Casey Hutchins (Chair), Stacey Vetter (Vice Chair), Suzanna Duffy-Tajeldin, Roy Engoron, Erin Jackson (Alternate), Rebecca Ryland, Joanna Stone  
**Commissioners Absent:** Robert Smith (excused)  
**Staff Present:** Katherine Hess, Community Development Director

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Chair Hutchins called the meeting to order at 7:32 p.m.

**1. Approval of agenda.**

**Action:** Commissioner Engoron moved, and Commissioner Stone seconded, approval of the agenda as written. Motion approved unanimously.

**2. Approval of Minutes from September 10, 2007 meeting.**

**Action:** Commission Stone moved, and Commissioner Engoron seconded, approval of the minutes as submitted. Motion passed unanimously.

**3. Public Communications** None.

**4. Written Communications**

**A. Regular art-related publications** were circulated.

**5. Commissioner Communications**

**A. Plaque for Art Piece at Harper Junior High School** Commissioner Engoron noted the lack of a plaque near the art piece.

**Action:** Commission Stone moved, and Commissioner Jackson seconded, that the Commission seek a plaque acknowledging the assistance of the Commission and others who contributed to the creation and installation of the successful piece. Motion passed unanimously.

Commissioner Engoron volunteered to contact the appropriate parties at the school.

**B. Update on Nelson Gallery** Staff Hess informed the Commission that representatives of the Nelson Gallery had toured the Civic Center Gym and the Teen Center to evaluate the suitability of the building for possible re-use as a gallery.

**C. Other, as needed.** None.

6. **Civic Art Planning** Director Hess provided an update on the proposed contract with the Pence Gallery, noting that it was scheduled for City Council consideration on October 23, 2007. She informed the Commissioners how their request from the meeting of September 10, 2007 had been incorporated into the draft Scope of Work.
7. **Subcommittee Report: City Flag** No report; to be scheduled for November meeting.
8. **Subcommittee Report: Future Arts Activities** No report; to be scheduled for November meeting.
9. **Adjourn; Select Date and Location for November Meeting** Commissioners noted that the second Monday in November is a holiday. By consensus, the Commission decided to re-schedule the meeting for November 5, 2007. Staff Hess offered to find a room and notify the Commission. The meeting was adjourned at 7:54 p.m.

Respectfully submitted,

Katherine Hess  
Community Development Director