Call to Order & Roll Call – 6:39

Approval of Agenda - Motion to approve by Jeff Mischkinsky. Seconded by Steve McMahon. Passes unanimously 6-0, 4 absent.

Brief Announcements from Staff and Task Force – Staff shared information about the Downtown Plan design workshops occurring this week to develop a new Downtown Plan as a first step to updating the City General Plan. All were encouraged to attend and share the information about the workshops widely.

Public Comment – Phillip Arndt, Comcast Director of Government Affairs, was present but had no comments.

Consent Calendar
   A. Approval of March 28, 2018 Draft Minutes – Motion to approve by Steve McMahon. Seconded by Mike Adams. Passes unanimously 6-0, 4 absent.

Regular Items
   A. Council Direction on Next Steps
   Chair provided a summary of City Council’s April 3rd review of the Broadband Feasibility Study and BATF recommended next steps. He noted positive review, excellent job by consultant and thanked everyone for their support. The Council concurred with the study and BATF recommendations for BATF to continue doing additional research and collecting information needed to further assess feasibility of a city fiber network.

   B. Task Force Work Plan
   Task Force discussed the work tasks recommended as next steps, elements to be included, resources required, possible ways to structure Task Force assistance, and general phasing. These included a residential survey, multi-family dwelling unit (MDU) analysis and business outreach, to better determine potential penetration rates. Exploring additional financing options and their relative cost/benefits, and options to reduce construction/implementation costs would be later phases. Considered possible use of Task Force subcommittee’s on an as needed basis to expedite progress.
Suggestion to ask MDU representatives key questions to ask when doing outreach. Discussion concluded with Task Force consensus to direct staff to ask: CCG Consulting for a proposal to conduct a Residential Survey; and if the City could provide a list of MDU projects in the City and their contact information.

7. Task Force and Staff Brief Communications

Agenda Planning and Long Range Calendar – Consensus to hold May 23rd meeting, with request to confirm quorums for May and June meetings, and to cancel August meeting. No decision yet on July meeting.

   A. Community News
   B. Recommended Reading

San Francisco Aims to Close the Digital Divide with Citywide Fiber Project

Atlanta Seeks Vendor Ideas Through Smart City RFP

8. Adjourn – Motion to adjourn by Steve McMahon. Seconded by Mike Adams. Passes unanimously 6-0, 4 absent. Adjourned at 8:20 pm.