Call to Order & Roll Call – 6:30 PM

Approval of Agenda – Motion to approve by Carolyn Stiver. Seconded by Steve McMahon. Passes unanimously 6-0, 4 absent.

Brief Announcements from Staff and Task Force – Suggestion by Chris Clement to view examples of Cities using the COS Systems software tool at end of meeting given short agenda. Jacques Franco suggested scheduling it later so more Task Force members could see it. Can provide opportunity now and later.

Public Comment – Robert Nickerson noted John Perry Barlow, considered the Bard of the Internet passed away, with a celebration of his life planned at San Francisco’s Internet Archive on April 7th.

Consent Calendar

A. Approval of February 28, 2018 Draft Minutes Motion by Steve McMahon to approve. Seconded by Jacques Franco. Passes 5-0, 1 abstention, 4 absent.

Scott Adler present 6:40 PM

Regular Items

A. Update on City Council Meeting

Staff provided overview of staff report, feasibility study and presentation to be provided to City Council for April 4, 2018 meeting. Broadband Feasibility Study Report was provided to the City Council electronically the previous week. Staff would provide introductions, for the Chair and consultant with all available for questions. Doug Dawson, CCG Consulting would provide PowerPoint Presentation and respond to Council questions.

B. Potential Get-together with Doug Dawson, CCG Consulting – several Task Force members expressed interest in staff scheduling an opportunity to join the consultant the afternoon before the April 4, 2018 Council meeting for an informal conversation.
7. **Task Force and Staff Brief Communications**

   **A.** Agenda Planning and Long Range Calendar  
   Confirmed April 25, 2018 meeting by consensus.  
   Discussed list of guest speakers to invite to help Task Force learn more about: how other cities built successful fiber networks, financing options, etc. Names of potential guest speakers and cities to contact were suggested. Inviting several owners/managers of large multi-family projects for a panel discussion, to learn their different perspectives about broadband connection issues for Multi-family units also raised. Staff and Chair to identify and schedule guest speaker for first hour of April meeting.

   **B.** Community News – none  
   **C.** Recommended Reading - none

8. **Adjourn** – 7:30 PM Motion to adjourn by Steve McMahon. Seconded by Scott Adler.  
   Passes unanimously 6-0, 4 absent.

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