1. Call to Order & Roll Call – 6:32 p.m.

2. Approval of Agenda – Motion to approve by Christine Crawford. Seconded by Mike Adams. Approved unanimously, 7-0, 3 absent.

3. Brief Announcements from Staff and Task Force – Condolences expressed for past Task Force member’s family loss. Autumn Labbe-Renault noted FCC Advisory Committee released Model Code for States that includes provisions to discourage municipal broadband (pg. 50). Mike Adams recommended article citing hard numbers for Comcast costs, article link to be forwarded. Chris Clements learned how Council of Governments in Brazos, Texas received $24M in rural broadband funding to support tele-medicine (school nurses considered rural healthcare practitioners). Mike Adams asked if City Community Development Block Grant funding could be used for a municipal fiber network, and provided update on Downtown Plan process, and CivEnergy would be hosting Council Candidate Forum on Broadband, with questions provided by DavisGig.

4. Public Comment – no comments.

5. Consent Calendar
   A. Approval of December 20, 2017 Draft Minutes - Motion to approve by Jacques Franco. Seconded by Carolyn Stiver. Approved unanimously, 7-0, 3 absent.

6. Regular Items
   A. Citywide Fiber Optic Network Feasibility Study
      Recommended Actions:
      i. Create Task Force Recommendation
      ii. Receive Update on Reasonable Case Scenario

Diane Parro guided the Task Force through a facilitated process synthesizing what Task Force wanted City Council to know about feasibility study results and what the Task Force recommended as next steps. Results of this process are attached.
Chris Clements noted CCG’s “Reasonable Case” results were better. New information informs future option changes. Cost savings included removal of construction contingency, not using higher cost lead contractor for final network connections, and making minor increases in service rates over time. Staff requested to confirm use of 2.6% interest rate. Task Force considered rate increase approach to make sense as achieving a 50% penetration rate will be a challenge if existing provider meets lower rates. Comments that rate increases should match rate of inflation, and researching penetration rates is a natural next step. Question raised as to why rate increase was higher for business customers ($1) vs. residential (.50) (roughly proportionate to difference in overall residential/commercial service rates).

B. Preview of COS Systems program used for increasing broadband service subscribers – Informational
Chris Clements provided overview of COS Systems different tools and how they can be used to provide support for fiber network implementation, including custom customer surveys, live data dashboards, “Network Champion” Tool-kits, automated email and branding campaigns, subscribing new customers, and mapping connected, and non-connected properties for targeting marketing.

7. Task Force and Staff Brief Communications
   A. Agenda Planning and Long Range Calendar
      i. Scheduling tech/business representatives as guests
   B. Community News
   C. Recommended Reading

8. Adjourn – Motion to adjourn by Carolyn Stiver. Seconded by Mike Adams. Passes unanimously, 7-0, 3 absent at 6:35 p.m.