Task Force Members Present: Chair - Chris Clements - UC Davis, Vice-Chair - Christine Crawford, Yolo County Broadband Working Group, Jeff Mischkinsky - DavisGig, Mike Adams - Davis Community Network, Autumn Labbe-Renault - Davis Media Access, Jacques Franco - Utility Rate Advisory Committee, Carolyn Stiver - Davis Chamber of Commerce, Stephen McMahon - Community Representative, Scott Adler - Community Representative

Task Force Members Absent: Marcia Bernard - DJUSD

Staff: Diane Parro, Chief Innovation Officer; Sarah Worley, Deputy Innovation Officer; Bob Clarke, Public Works Director; Kevin Fong, Associate Civil Engineer; Steve Knopf, Senior Engineering Technician, Jason Best, Information Services/Telecommunications Director; Bradley Gonzalez, Technical Services Manager; Robert Schulz, Media Services Specialist

Consultant: Doug Dawson, President, CCG Consulting

1. Call to Order & Roll Call – 11:46 am, introduction of Doug Dawson, President of CCG Consulting, self-introductions provided by Task Force members and City staff.

2. Approval of Agenda – Motion to approve by Steve McMahon. Seconded by Jeff Mischkinsky. Passes 9-0, 1 absent

3. Brief Announcements from Staff and Task Force – Jacque Franco raised questions about status of SB 649 and City’s position on it. Requested Task Force receive an update on this before their next meeting.

4. Public Comment
   Andy Waterhouse, lives in Davis and is excited about possibility of a Davis fiber network. Robert Nickerson, DavisGig will assist in identifying people interested in providing their broadband costs to City consultants.

5. Consent Calendar – No items on consent

6. Regular Items
   A. Citywide Fiber Optic Network Feasibility Study Kick-off Meeting - Open Discussion with CCG Consulting
      i. Receive update on study progress
         Doug Dawson provided overview of study progress, purpose and focus of meeting
      ii. Review and confirm elements in Feasibility Study
          1. Broadband Goals of the City
          2. Business Plan Options
Guided Task Force discussion of underlying objectives of fiber to the premise, open access network and business model options to evaluate in feasibility study. Topics included:

- digital divide issues
- broadband services to be provided
- service rates and cost structure options to achieve desired access
- considerations for serving city’s large proportion of multifamily structures
- use of broadband connection penetration rates to assess business option viability, (determine breakeven rate - enough service customers to cover basic long term infrastructure costs)

Discussion of pro’s and cons of different operational models including:

- infrastructure vs service provider
- wholesale vs. retail operation models
- public model, with options for contracted service delivery on city’s behalf (e.g. internet services)
- public/private models with one or more private partners, or cooperatives

Task Force confirmed following options to be studied by consensus:

**One Operator Retail Model** – City builds network and contracts with single entity to provide internet services (ISP).

**Open Access Model** – City builds network and allows multiple ISPs to provide internet services.

**Public/Private Partnership** – City and Private partner finance network and partner operates it.

### iii. Next Steps – brief overview and general timeframes provided for next study work tasks: preliminary draft of engineering report, preliminary results of initial base financial model, and draft financial model report.

### 7. Task Force and Staff Brief Communications – Staff to provide update on SB 649 before next meeting. Staff, DavisGig and TF members to do focused outreach to solicit greater participation in cost survey.

#### A. Agenda Planning and Long Range Calendar

i. Confirmed next meeting on Wed. August 23, 2017, City Hall Conf. Room

#### B. Community News – Yolo County RFP to be issued for North Davis Meadows Broadband

#### C. Recommended Reading - none

### 8. Adjourned – by consensus at 5:08 pm