Task Force Members Present: Chair - Chris Clements, Vice-Chair - Christine Crawford, Jeff Mischkinsky, Mike Adams, Carolyn Stiver, Stephen McMahon

Task Force Members Absent: Autumn Labbe-Renault, Jacques Franco, Marcia Bernard, Scott Adler

Staff: Diane Parro, Chief Innovation Officer, Sarah Worley, Deputy Innovation Officer

1. Introduction and Oath of Office for new Chamber of Commerce representative
   6:30 p.m. Carolyn Stiver Oath of Office conducted. Welcome, self-introductions provided.

2. Call to Order & Roll Call – 6:41 pm

3. Approval of Agenda – Motion to approve by Steve McMahon. Seconded by Mike Adams. Passes 6-0, 4 absent.

4. Brief Announcements from Staff and Task Force – To update new member, Chair Chris Clements highlighted valuable contributions DavisGig is providing the Task Force, including outreach, research, and initial basis for feasibility study Request for Proposals. Christine Crawford contacted by Mayor of Mt. Shasta, discussed elements and costs of their open network project. Chair shared WAVE met with UC Davis about fiber needs. Mike Adams noted pending legislation expanding rights of cell wifi providers to install cell antennas without need for local approval. City is following legislation and joining League of Cities in opposing.

5. Public Comment – No public comment.

6. Consent Calendar
   All matters listed under the Consent Calendar are considered routine and non-controversial, require no discussion, as items are expected to have unanimous support, and may be enacted by one motion.
   A. Approval of April 26, 2017 Draft Minutes (Attachment 1) – Motion to approve by Jeff Mischkinsky. Seconded by Steve McMahon. Passes 5-0, 1 abstention by Carolyn Stiver, 4 absent.

7. Regular Items
   A. Citywide Fiber Optic Network Feasibility Study – Process Update
      Recommended Actions – receive update and discuss:
      Staff provided status update on tasks in feasibility study work plan. Requested data provided. Progress on project tasks on track.
      a. Data Gathering & Research
• Internet service speed test and cost survey underway. Initial response levels good. Need to continue broad, multi-channel outreach
• Interviews of Stakeholder representatives underway, completed mid-July
• Interviews with executive City staff scheduled in July.

b. Pre-Engineering
• Field Survey and meetings with city technical staff completed
• Consensus reached on components of preliminary network design

c. Timeline
• Draft Pre-Engineering report end of July
• Business operation and financial model evaluations Aug./Sept.
• Draft feasibility study report Fall 2017


8. North Davis Meadows – Informational update
Christine Crawford provided update on consideration of broadband service for North Davis Meadows County Service Area. Area will be connected to City of Davis water system. Yolo County received multiple responses to Request for Interest for installation of broadband fiber and provision of broadband services for this area. Yolo County now preparing Request for Proposals noting potential opportunity to coordinate with construction of new water lines.

9. Task Force and Staff Brief Communications
No negative reactions received from community members during TF volunteer outreach for internet service speed test and cost survey.

A. Agenda Planning and Long Range Calendar -
   Confirmed July 28th serves as July TF meeting. No meeting on July 26th. Need for August meeting determined on July 28th. Need to address fiber connections for multi-family dwelling units – add discussion topic to future agenda. Request to send TF City residential development data.
   i. Next BATF Meetings:
      Friday July 28, 2017 meeting at US Bicycling Hall of Fame, 303 3rd St.
      Wed. August 23, 2017 at City Hall Conf. Room (Tentative)

B. Community News
C. Recommended Reading

10. Adjourn – Adjourned by consensus at 8:08 p.m.