Task Force Members Present: Chair - Chris Clements - UC Davis, Vice-Chair - Christine Crawford, Yolo County Broadband Working Group, Jeff Mischkinsky - DavisGig, Mike Adams - Davis Community Network, Autumn Labbe-Renault - Davis Media Access, Jacques Franco - Utility Rate Advisory Committee, Marcia Bernard - DJUSD, Scott Adler - Community Representative

Task Force Members Absent: Jennifer Nitzkowski - Davis Chamber of Commerce, Stephen McMahon - Community Representative

Staff: Diane Parro, Chief Innovation Officer; Sarah Worley, Deputy Innovation Officer; Jason Best, Information Systems Administrator; Robert Schulz, Media Services Specialist

Please note: The numerical order of items on this agenda is for convenience of reference; items may be taken out of order. No new items shall begin after 8:30 p.m. unless unanimous consent exists to continue. Any times listed are estimates.

1. Call to Order & Roll Call – 5:08 pm.

2. Approval of Agenda – Motion to Approve by Mike Adams. Seconded by Jacques Franco. Passes unanimously 8-0. Two absent.

3. Brief Announcements from Staff and Task Force – no announcements

4. Public Comment – no public comments

5. Consent Calendar
   All matters listed under the Consent Calendar are considered routine and non-controversial, require no discussion, as items are expected to have unanimous support, and may be enacted by one motion.
   A. Approval of January 4, 2017 Draft Minutes – Motion to approve by Jeff Mischkinsky. Seconded by Autumn Labbe-Renault. Passes unanimously 8-0. Two absent.

6. Regular Items
   A. Citywide Fiber Optic Network Feasibility Study Consultant Selection
      i. Recommended Actions:
         1. Conduct consultant interviews
            a. Interview #1 5:15-6:30 p.m. CCG Consulting/Finley Engineering
            b. Interview #2 7:00-8:15 p.m. ctc technology & energy
            c. Discussion
      Chair conducted interviews of both consultant candidate teams, providing opportunity for Task Force members to ask questions of clarification.
      Task Force confirmed they would hold a Special Meeting on Wednesday February 1, 2017 to discuss candidate rankings and to select the consultant recommended to prepare the City’s feasibility study.
7. **Task Force and Staff Brief Communications -**
   A. Agenda Planning and Long Range Calendar – Special Meeting scheduled for 6:30 p.m. Wednesday, February 1, 2017, in the City Hall Conference room.
   B. Community News – none provided
   C. Recommended Reading – none provided

8. **Adjourn** – 8:48 p.m. Motion to adjourn by Jeff Mischkinsky. Seconded by Autumn Labbe-Renault. Passes unanimously 8-0. Two absent.

In compliance with Brown Act regulations, this agenda was legally posted at least 72 hours in advance of the listed meeting date. Any writing related to an agenda item for this meeting distributed to the Commission less than 72 hours before this meeting is available online at [http://cityofdavis.org/city-hall/commissions-and-committees/broadband-advisory-task-force](http://cityofdavis.org/city-hall/commissions-and-committees/broadband-advisory-task-force). These writings will also be available for review at the Commission meeting. For additional information regarding this agenda or this commission, please feel free to contact Diane Parro at [dparro@cityofdavis.org](mailto:dparro@cityofdavis.org) or 530-747-5803.

The City does not transcribe its proceedings. Anyone who desires a verbatim record of this meeting should arrange for attendance by a court reporter or for other acceptable means of recordation. Such arrangements will be at the sole expense of the individual requesting the recordation.

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