

**CITY OF DAVIS  
2020-2021 COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION**

**PART ONE:**

**Organization Name:** City of Davis

**Name:** Kelly Stachowicz      **Title:** Assistant City Manager      **Phone:** 530-757-5602  
**Mailing Address:** 23 Russell Blvd, Davis CA 95616

**Email Address:** kstachowicz@cityofdavis.org

**PART TWO:**

**Proposed Project Location:** 530 L Street, Davis CA 95616

If the project is a capital project, an economic development activity or a target area project, include a copy of the map showing the project areas boundaries, the census tracts/block groups (ct/bg) and the low/mod percentage in each ct/bg.)

**Total Proposal Request:** \$10,598      **Minimum Request:** \$ 10,598

**CDBG Eligible Category:** Public Service

(See List A in Application Packet)

**National Objective Compliance/Low and Mod Benefit:** Benefiting low income persons

(See List B in Application Packet)

**City Council Identified Critical Needs:** (See List C in Application Packet)

- 1) Homeless Services
- 2) Hunger Services
- 3) Mental health services, resources

**Beneficiary Information:**

7,800 duplicated Total number of beneficiaries in proposed project

4,000 unduplicated Number of beneficiaries in program to be served with **CDBG** funds

100% Percentage of the **CDBG** beneficiaries with low/moderate income

\$26-31 Cost (\$) per **CDBG** beneficiary (CDBG Request/CDBG Beneficiaries) **CITY OF DAVIS**

bag & hour Unit of service to determine cost per beneficiary (meal, grocery bag, kit, hour, day/night, week, etc) (Public Services Only)

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**PART THREE: Scope of Proposal**

**a. Need/Target Group** (Describe the need for the activity and the group being served)

The City of Davis has seen an influx of homeless individuals who are unsheltered and in need of many resources. The current shelters and homeless programs have lost funding and had cutbacks in program. The new pilot project enhances the services already in place and at different times of the day and week than other programs.

**b. Project Description/Benefit** (Activity Summary: Describe the activities of the proposed budget and benefit)

The City of Davis has undertaken a one-year pilot project for a daytime respite center for unhoused individuals. The Respite Center provides basic services for unhoused individuals including showers and bathroom facilities, laundry, basic food, relaxation areas, case management and connection to services, access to computers and printers, connection to medical services, etc. Currently the program is seeing 25 people per day, 6 days per week. This number may be duplicate people if they visit more than once.

The City proposes to use CDBG funds to purchase food products and case management services, in particular providing access to medical providers.

Food products estimated at \$1.00/beneficiary

Case Management services estimated at \$25-\$30/hour/beneficiary

**c. Outreach** (Describe the outreach your organization will provide for the CDBG-funded project, as well as provide a list of the languages currently included in your organizational outreach)

The City employs a Homeless Outreach Coordinator and Police Services Specialist who focus on assisting unsheltered individuals and connecting them to services such as the Respite Center. The City also works with other local providers to spread the word that the Center is operational. Because of the unique nature of the population, traditional outreach methods (publications, website and social media information, announcements at public meetings, etc.) do not reach the target population.

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**d. Organizational Capacity** (Summarize your organizational capacity for the proposed project)

The City of Davis has approximately 355 full-time equivalent staff positions. The City contracts with CommuniCare to staff the Respite Center. Yolo County also provides staff assistance. There are always 2-3 staff present at the Respite Center when it is open, as well as a Safety Ambassador.

Although COVID-19 has limited the number of volunteers available to assist with the Center, a network of volunteers assist with delivery of food, provision of goods, and filling of other Center needs.

**e. Partnerships and Other Resources** (List other agencies you collaborate with and indicate whether or not your proposed project is duplicative of other projects operated by local public or non-profit organizations)

See above. The City of Davis works with Yolo County and CommuniCare on this effort.

**PERFORMANCE MEASUREMENTS AND SCHEDULE**

<b>ACTIVITY</b> (What the program does to fulfill its mission)	<b>INDICATOR</b> (The direct products of program activities) <b>SERVICE #s</b>	<b>OUTCOME</b> (Benefits that result from the program)	<b>COMPLETION DATE</b> (When the specific task is completed)
Provide basic daytime services for unsheltered individuals	Average # of individuals who seek shelter each day/# unique individuals	Unsheltered individuals have a safe place to stay during the day	February 2021

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Provide case management and other services	# of unique supportive service referrals	Individuals are connected to supportive services	February 2021
Provide basic daytime services, such as food.	#/% of unique individuals who report increased quality of life	Improved quality of life	February 2021

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BUDGET SUMMARY FOR PROPOSED PROJECT  
RESPITE CENTER  
Program Year 2020-2021**

Budget Category	CDBG/HOME Portion			Other Funds for Project (Non-CDBG/HOME)					Totals
	Salaries & Wages	Fringe Benefits	Total Salary + Fringe	Other Federal Funds	State Funds	Local Funds	Private Funds (List Source)	Other (List Source)	
Salaries/Wages (Specify each position)									
<b>Direct Service Personnel</b>									
1			0.00						\$0.00
2			0.00						\$0.00
<b>Administrative Personnel</b>									
1			0.00						\$0.00
2			0.00						\$0.00
Consultant/Contract Services	7,598.00		0.00						\$7,598.00
<b>TOTAL PERSONNEL BUDGET</b>	<b>\$7,598.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$7,598.00</b>
Supplies and Equipment for Service Delivery									
<b>DIRECT SERVICE SUPPLIES AND EQUIPMENT BUDGET</b>									
Project Supplies (Food)	3,000.00								\$3,000.00
<b>TOTAL DIRECT SERVICE BUDGET</b>	<b>\$3,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,000.00</b>
<b>ADMINISTRATIVE COST BUDGET</b>									
<b>TOTAL DIRECT COST BUDGET</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>TOTAL PROJECT BUDGET</b>	<b>\$10,598.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$10,598.00</b>

\* Please revise this form and annotate budget items as needed

**All applicants are requested to submit a copy of their organization's Operating Budget.**